

# MONTHLY PERFORMANCE REPORT

## July 2014

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Version: **V1.0**

Published by the Policy & Partnerships Team

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## Key to Columns and symbols used in report

Column Heading	Description
Minimise, Maximise or Goldilocks	Indicates whether a higher or lower number is better: Minimise = lower is better, maximise = higher is better, Goldilocks = just right (neither too high or too low)
Latest Month	The latest month for which performance information is available
Month's Value	Performance to date for the latest month
Month's Target	Target to date for the latest month
Annual Target 2014/15	Annual target for 2014/15
<u>Outcome</u>	<p>Symbol based on a traffic light system; Red, Amber, Green indicating whether an indicator's performance has achieved the annual target. Symbols used and their meaning are:</p> <p> = at risk of missing target</p> <p> = some slippage against target, but still expected to meet year-end target (31/03/2015)</p> <p> = on course to achieve target</p>
Comment	Commentary for indicators not on track providing reasons for low performance and identifying initiatives planned to bring performance back on track
Better or worse than last year	<p>Symbol indicating whether performance for the Latest Month is better or worse than the same month in the previous year. Symbols and their meanings are:</p> <p> = Latest Month's performance is <b>better</b> than the same month last year</p> <p> = Latest Month's performance is <b>worse</b> than the same month last year</p> <p> = Data not available for current or previous year</p>

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# Section 1: 2014-2015 Exceptions - Current Month Performance



Comments on Indicators rated Red or Amber

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## Expected Outcome At risk of missing target Responsible OUs People



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.1	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Goldilocks	July 2014	158	134-146	134-146			The number of children subject to a child protection plan has reduced slightly this month. Whilst this indicator remains at risk of being over target, there has been no increase in the numbers of children subject to a child protection plan since April 2014.	People Scrutiny
CP 4.12	The number of eligible homeless prevention applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	July 2014	5	17	50			For the year so far, we have discharged 5 eligible households into the private rented sector. Whilst we are currently below target Southend is discharging more households into the private rented section than the rest of the Thames Gateway LA's put together. However, there is a shortage of suitable houses in the private rented sector in Southend at Local Housing Authority rates which is affecting performance.	Policy and Resources Scrutiny

## Expected Outcome Some slippage against target Responsible OUs Adult & Community Services











MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.11	Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]	Aim to Maximise	Q1 2014/15	8.9%	9.1%	10%			Quarter 1 performance is slightly below target. An audit of the data source is being carried out do to a change in the recording processes. This will be completed by Q2. It is believed that this will lead to a slightly improved performance value.	People Scrutiny

## Expected Outcome Some slippage against target Responsible OUs Corporate Services

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	July 2014	2.27	2.21	7.20			Work continues with DMTs and SMTs to manage absence in order to keep within end of year target. Training will be rolled out to managers in September in respect of our enhanced managing absence systems which will support reducing absence across all areas.	Policy & Resources Scrutiny

**Expected Outcome** Some slippage against target  
Responsible OUs People

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 4.3	The percentage of Early Help Assessments initiated that come from health professionals [Cumulative]	Aim to Maximise	July 2014	5.2%	7%	7%			Whilst we are currently reviewing our actions to support health partners in initiating early help assessments it is now unlikely that we will be able to meet this target, the reason why performance on this indicator is not improving is because the GP is unable to act as a lead professional. The GP believes that in consultation with others their profession should be a contributor to the early help assessment and not a lead for the whole process. This indicator measures the lead professional's rather than contributors involvement. The figure for July remains the same as the previous month, 5.2% of assessments have been completed by Health professionals. 134 EHA have been completed in total.	People Scrutiny
CP 4.4	The percentage of children who run away that receive an independent return to home interview (where parents' consent) [Monthly Snapshot]	Aim to Maximise	July 2014	81.8%	100%	100%			11 children found reports. 9 Return to Home interviews took place. 2 children were not contactable so therefore interviews were unsuccessful. Telephone call, texts and letters were sent to the addresses.	People Scrutiny
CP 7.3	% Children in good or outstanding primary schools [Monthly Snapshot]	Aim to Maximise	July 2014	71	75.5	72.5			We set a stretch target based on realistic assumptions about the outcomes of 'Requiring Improvement' schools due for inspection - unfortunately one remained in category and one good school declined to RI. Overall, performance is on an upward trajectory.	People Scrutiny
CP 7.4	% Children in good or outstanding secondary schools [Monthly Snapshot]	Aim to Maximise	July 2014	68.9	82.7	82.7			Four out of twelve schools are not 'good' or 'outstanding'. One, if inspected, would be judged as good based on current trajectory. Of the remaining three, acceleration of improvement via increased intervention is needed in order to reach a 'good' level.	People Scrutiny
CP 7.5	% Children in good or outstanding special schools [Monthly Snapshot]	Aim to Maximise	July 2014	92.1	94.7	94.7			Kingsdown were inspected and maintained 'Good'.	People Scrutiny



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	July 2014	£530937	£480000	£480000			Rent arrears have improved slightly from last month. Below target performance has been due to a number of factors, including the South Essex Homes restructure to more generic roles. This has necessitated additional training requirements for staff in their new roles. We will continue to work with the relevant teams to try and improve the overall position as the year progresses. We are confident that the arrears position can be recovered, however as we know from experience it will take a number of months of concerted effort to achieve this.	Policy & Resources Scrutiny

**Expected Outcome** Some slippage against target  
Responsible OUs Place



MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 5.1	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	July 2014	2,452.5	2,475	9,000			On course to achieve target. Volunteering opportunities increase significantly during the summer months; particularly with the operation of the Cliff Lift, which relies heavily on volunteers during the summer months. Volunteers are also being used again to deliver the 'Big Summer Read'; figures for that will be collated at the end of the School summer holidays and reported next month.	Place Scrutiny
CP 5.2	Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative]	Aim to Maximise	July 2014	1,079,903	1,137,333	3,412,000			July figures: Sports :- 206,071 Arts / cultural events & activities: 64,736 Figures are down as there is still an issue with getting the library visitor figures from the Forum (estimated this will be in the region of 250,000). Still awaiting Westcliff library figures and figures from Focal Point Gallery.	Place Scrutiny

**Expected Outcome** Some slippage against target  
Responsible OUs Public Health

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	July 2014	241	383	1,300			Final quit figures for July are unlikely to be complete until the end of September as Department of Health guidelines state successful quits can be registered up to 42 days after quit date is set.	People Scrutiny

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	July 2014	1,517	1,592	5,673			Performance is slightly under target for this month. A factor in this is a data lag and that we are still awaiting data from a large GP practice. This is expected to be received within the next week.	People Scrutiny

**Expected Outcome** Some slippage against target  
Cannot group these rows by Responsible OUs

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Comment - explanation of current performance, actions to improve performance and anticipated future performance	Scrutiny Committee
CP 6.2	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	July 2014	9	13	40			Performance is slightly under target for this month. This should increase in the next couple of months as Regulatory Services are promoting the PHRD to organisations as of the 1st August. Public health are also continuing work to increase sign up.	People Scrutiny

## Section 2: 2014-2015 Corporate Performance Indicators



Information for all 2013-2014 Corporate Priority Indicators

Generated on: 08 September 2014 16:22

**Performance Data Expected Outcome: At risk of missing target 2 On course to achieve target 17 Some slippage against target 13 No Value 2**

**Priority Priority 1 - Continue to reduce crime, disorder and anti-social behaviour.**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 1.1	Score against 10 BCS crimes; Theft of vehicle, theft from vehicle, vehicle interference, domestic burglary, theft of cycle, theft from person, criminal damage, common assault, woundings, robbery. [Cumulative]	Aim to Minimise	July 2014	2558	2602	7629			Dipti Patel	Policy & Resources Scrutiny

**Priority Priority 2 - Ensure a well maintained and attractive street scene, parks and open spaces**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 2.1	Number of reported missed collections per 100,000 [Monthly Snapshot]	Aim to Minimise	July 2014	47	48	48			Dipti Patel	Place Scrutiny
CP 2.2	% acceptable standard of cleanliness: litter [Cumulative]	Aim to Maximise	July 2014	97%	88%	88%			Dipti Patel	Place Scrutiny

**Priority Priority 3 - Where possible minimise our impact on the natural environment**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 3.1	Percentage of household waste sent for reuse, recycling and composting [Cumulative]	Aim to Maximise	July 2014	53.74%	53.00%	53.00%			Dipti Patel	Place Scrutiny

**Priority Priority 4 - Continue to improve outcomes for vulnerable children and adults**

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 4.1	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]	Goldilocks	July 2014	158	134-146	134-146			Sue Hadley	People Scrutiny
CP 4.2	Number of Looked After Children [Monthly Snapshot]	Goldilocks	July 2014	231	232-248	232-248			Sue Hadley	People Scrutiny
CP 4.3	The percentage of Early Help Assessments initiated that come from health professionals [Cumulative]	Aim to Maximise	July 2014	5.2%	7%	7%			Jane Theadom	People Scrutiny
CP 4.4	The percentage of children who run away that receive an independant return to home interview (where parents' consent) [Monthly Snapshot]	Aim to Maximise	July 2014	81.8%	100%	100%			Sue Hadley	People Scrutiny
CP 4.5	Adults in contact with secondary mental health services living independently, with or without support (expressed as a percentage) [Quartely Snapshot]	Aim to Maximise	Q1 2014/15	N/A	90%	90%			Katharine Marks	People Scrutiny
CP 4.6	Achieving independence for older people through rehabilitation/intermediate care [Quarterly Snapshot]	Aim to Maximise	Q1 2014/15	N/A	86.0%	86.0%			Katharine Marks	People Scrutiny
CP 4.7	Delayed transfers of care from hospital (social care) [Cumulative]	Aim to Minimise	July 2014	8	8	24			Katharine Marks	People Scrutiny
CP 4.8	% Eligible adaptations completed [Cumulative]	Aim to Maximise	July 2014	100%	100%	100%			Jacqui Lansley	Policy and Resources Scrutiny
CP 4.9	Proportion of appropriate people using social care who receive direct payments [Monthly Snapshot]	Aim to Maximise	July 2014	16.89%	16.22%	16.5%			Katharine Marks	People Scrutiny
CP 4.10	Proportion of adults with learning disabilities who live in their own home or with their family [Quarterly Snapshot]	Aim to Maximise	Q1 2014/15	82.2%	82%	90%			Katharine Marks	People Scrutiny
CP 4.11	Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]	Aim to Maximise	Q1 2014/15	8.9%	9.1%	10%			Katharine Marks	People Scrutiny
CP 4.12	The number of eligible homeless prevention applicants who are discharged into the private rented sector [Cumulative]	Aim to Maximise	July 2014	5	17	50			Jacqui Lansley	Policy and Resources Scrutiny

#### Priority Priority 5 - Support Southend to be active and alive with sport and culture

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
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MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 5.1	Number of volunteers hours delivered within cultural services [Cumulative]	Aim to Maximise	July 2014	2,452.5	2,475	9,000			Nick Harris	Place Scrutiny
CP 5.2	Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative]	Aim to Maximise	July 2014	1,079,903	1,137,333	3,412,000			Nick Harris	Place Scrutiny









#### Priority Priority 6 - Reduce inequalities and increase the life chances of people living in Southend

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 6.1	The percentage of children and parents/carers accessing services from a Children's Centre who are from the 30% most deprived areas of Southend. [Cumulative]	Aim to Maximise	July 2014	39.5%	38%	38%			Jane Theadom	People Scrutiny
CP 6.2	Public Health Responsibility Deal [Cumulative]	Aim to Maximise	July 2014	9	13	40			James Williams	People Scrutiny
CP 6.3	Number of people successfully completing 4 week stop smoking course [Cumulative]	Aim to Maximise	July 2014	241	383	1,300			Liesel Park	People Scrutiny
CP 6.4	Take up of the NHS Health Check programme - by those eligible [Cumulative]	Aim to Maximise	July 2014	1,517	1,592	5,673			Margaret Gray	People Scrutiny







#### Priority Priority 7 - Encourage the education, economy and prosperity of Southend and its residents

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 7.1	% of Council Tax for 2014/15 collected in year [Cumulative]	Aim to Maximise	July 2014	35.80%	35.80%	97.00%			Joe Chesterton	Policy & Resources Scrutiny
CP 7.2	% of Non-Domestic Rates for 2014/15 collected in year [Cumulative]	Aim to Maximise	July 2014	39.70%	38.70%	97.50%			Joe Chesterton	Policy & Resources Scrutiny
CP 7.3	% Children in good or outstanding primary schools [Monthly Snapshot]	Aim to Maximise	July 2014	71	75.5	72.5			Jane Theadom	People Scrutiny
CP 7.4	% Children in good or outstanding secondary schools [Monthly Snapshot]	Aim to Maximise	July 2014	68.9	82.7	82.7			Jane Theadom	People Scrutiny
CP 7.5	% Children in good or outstanding special schools [Monthly Snapshot]	Aim to Maximise	July 2014	92.1	94.7	94.7			Jane Theadom	People Scrutiny

#### Priority Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 8.1	Level of Current Rent Arrears [Monthly Snapshot]	Aim to Minimise	July 2014	£530937	£480000	£480000			Jacqui Lansley	Policy & Resources Scrutiny
CP 8.3	Major planning applications determined in 13 weeks [Cumulative]	Aim to Maximise	July 2014	86.67%	79.00%	79.00%			Peter Geraghty	Place Scrutiny
CP 8.4	Minor planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	July 2014	86.07%	84.00%	84.00%			Peter Geraghty	Place Scrutiny
CP 8.5	Other planning applications determined in 8 weeks [Cumulative]	Aim to Maximise	July 2014	91.89%	90.00%	90.00%			Peter Geraghty	Place Scrutiny


**Priority Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community**

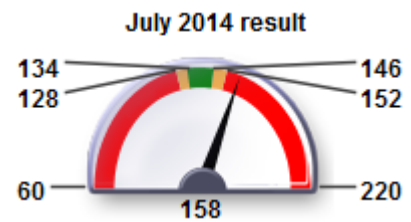
MPR Code	Short Name	Minimise or Maximise	Latest Month	Month's Value	Month's Target	Annual Target 2014/15	Expected Outcome	Better or worse than last year	Managed By	Scrutiny Committee
CP 10.1	Govmetric Measurement of Satisfaction (3 Channels - Phones, Face 2 Face & Web) [Cumulative]	Aim to Maximise	July 2014	92.03%	80.00%	80.00%			Nick Corrigan	Policy & Resources Scrutiny
CP 10.2	Number of payments made online [Cumulative]	Aim to Maximise	July 2014	17,132	16,664	50,000			Nick Corrigan	Policy & Resources Scrutiny
CP 10.3	Working days lost per FTE due to sickness - excluding school staff [Cumulative]	Aim to Minimise	July 2014	2.27	2.21	7.20			Joanna Ruffle	Policy & Resources Scrutiny

### Section 3: Detail of indicators rated Red or Amber

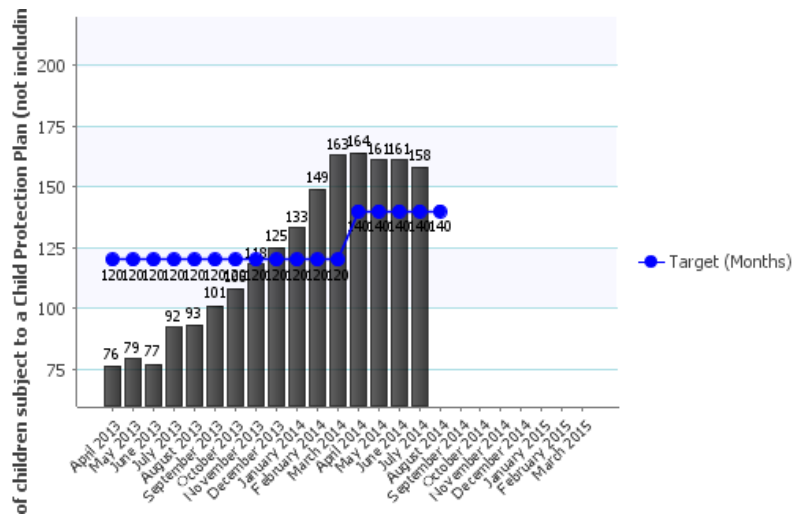
**Priority** Priority 4 - Continue to improve outcomes for vulnerable children and adults

**Expected Outcome:** At risk of missing target 2 Some slippage against target 3


CP 4.1	Number of children subject to a Child Protection Plan (not including temps) [Monthly Snapshot]		
<b>Expected Outcome</b>		<b>Format</b>	Goldilocks
<b>Managed By</b>	Sue Hadley		
<b>Year Introduced</b>	2011		

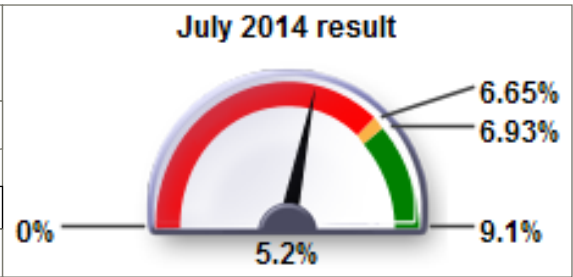


Date Range 1		
	Value	Target
April 2013	76	120
May 2013	79	120
June 2013	77	120
July 2013	92	120
August 2013	93	120
September 2013	101	120
October 2013	108	120
November 2013	118	120
December 2013	125	120
January 2014	133	120
February 2014	149	120
March 2014	163	120
April 2014	164	140
May 2014	161	140
June 2014	161	140
July 2014	158	140
August 2014		140
September 2014		
October 2014		
November 2014		
December 2014		
January 2015		
February 2015		
March 2015		

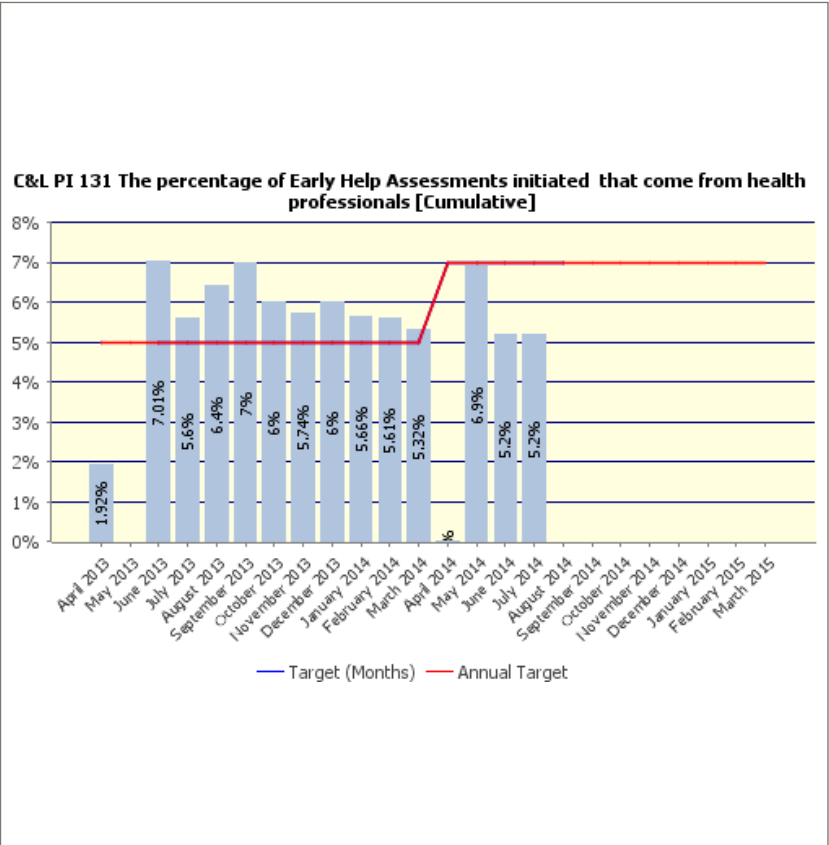


The number of children subject to a child protection plan has reduced slightly this month. Whilst this indicator remains at risk of being over target, there has been no increase in the numbers of children subject to a child protection plan since April 2014.


CP 4.3	The percentage of Early Help Assessments initiated that come from health professionals [Cumulative]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jane Theadom		
Year Introduced	2013		

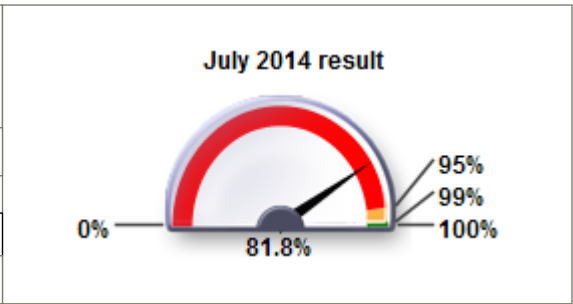


Date Range 1		
	Value	Target
April 2013	1.92%	5%
May 2013		
June 2013	7.01%	5%
July 2013	5.6%	5%
August 2013	6.4%	5%
September 2013	7%	5%
October 2013	6%	5%
November 2013	5.74%	5%
December 2013	6%	5%
January 2014	5.66%	5%
February 2014	5.61%	5%
March 2014	5.32%	5%
April 2014	0%	7%
May 2014	6.9%	7%
June 2014	5.2%	7%
July 2014	5.2%	7%
August 2014		7%
September 2014		
October 2014		
November 2014		
December 2014		
January 2015		
February 2015		
March 2015		

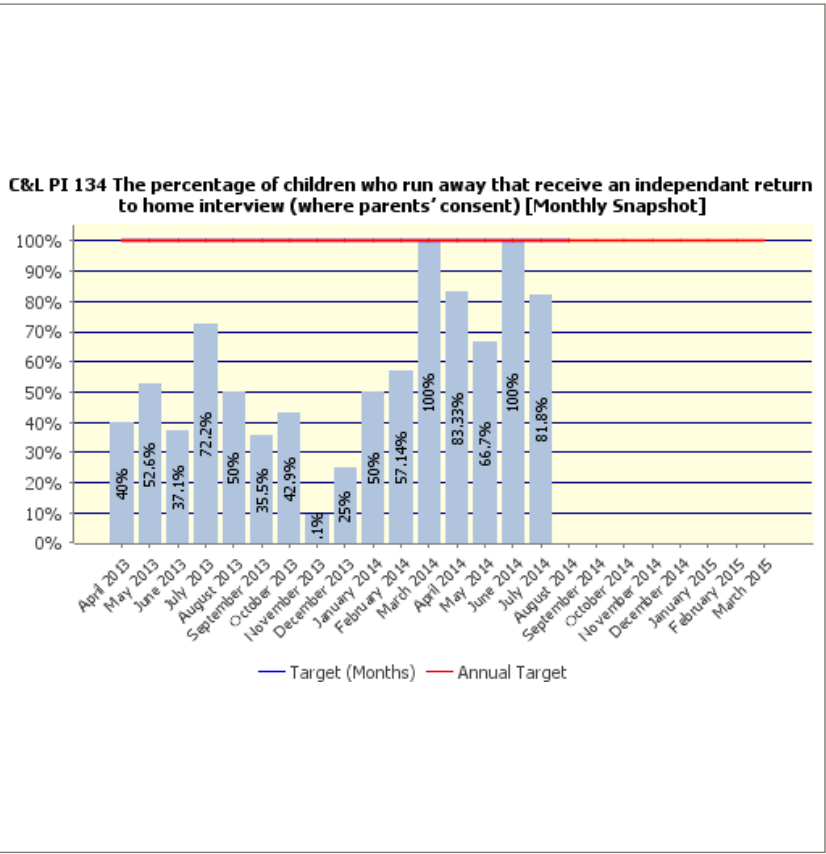


Whilst we are currently reviewing our actions to support health partners in initiating early help assessments it is now unlikely that we will be able to meet this target, the reason why performance on this indicator is not improving is because the GP is unable to act as a lead professional. The GP believes that in consultation with others their profession should be a contributor to the early help assessment and not a lead for the whole process. This indicator measures the lead professional's rather than contributors involvement. The figure for July remains the same as the previous month, 5.2% of assessments have been completed by Health professionals. 134 EHA have been completed in total.


CP 4.4	The percentage of children who run away that receive an independent return to home interview (where parents' consent) [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Sue Hadley		
Year Introduced	2013		

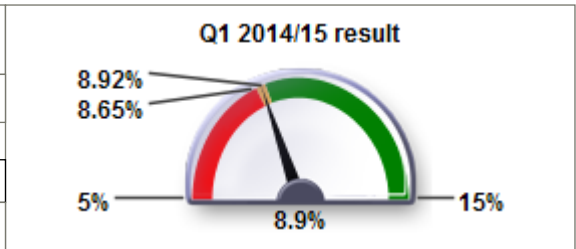


Date Range 1		
	Value	Target
April 2013	40%	100%
May 2013	52.6%	100%
June 2013	37.1%	100%
July 2013	72.2%	100%
August 2013	50%	100%
September 2013	35.5%	100%
October 2013	42.9%	100%
November 2013	9.1%	100%
December 2013	25%	100%
January 2014	50%	100%
February 2014	57.14%	100%
March 2014	100%	100%
April 2014	83.33%	100%
May 2014	66.7%	100%
June 2014	100%	100%
July 2014	81.8%	100%
August 2014		100%
September 2014		
October 2014		
November 2014		
December 2014		
January 2015		
February 2015		
March 2015		

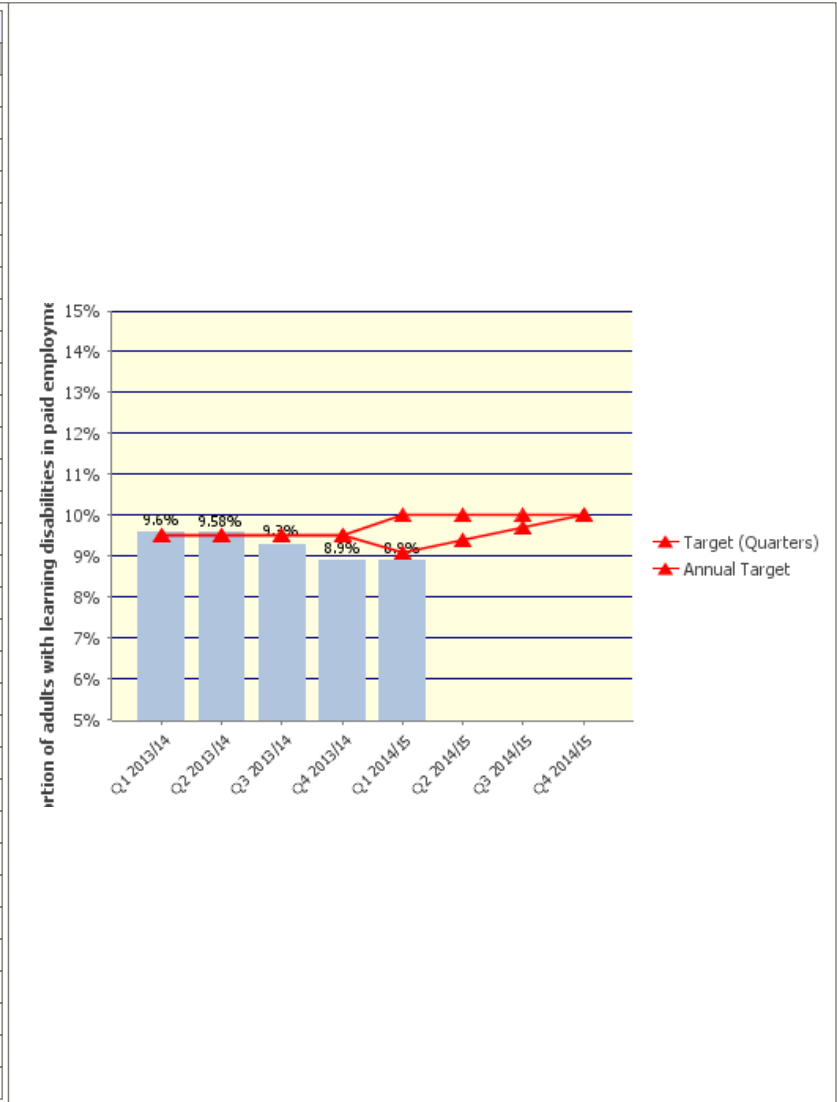


11 children found reports. 9 Return to Home interviews took place. 2 children were not contactable so therefore interviews were unsuccessful. Telephone call, texts and letters were sent to the addresses.


CP 4.11	<b>Proportion of adults with learning disabilities in paid employment [Quarterly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Katharine Marks</b>		
<b>Year Introduced</b>			

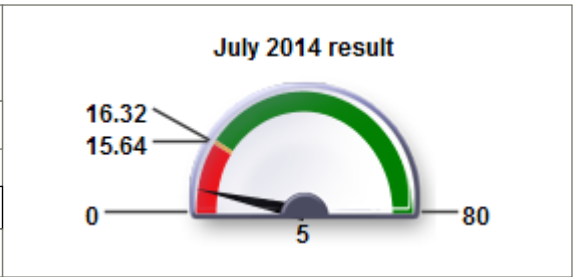


Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		9.5%
Q1 2013/14	9.6%	9.5%
July 2013		9.5%
August 2013		9.5%
September 2013		9.5%
Q2 2013/14	9.58%	9.5%
October 2013		9.5%
November 2013		9.5%
December 2013		9.5%
Q3 2013/14	9.3%	9.5%
January 2014		
February 2014		
March 2014	8.9%	10%
Q4 2013/14	8.9%	9.5%
April 2014		
May 2014	N/A	
June 2014	8.9%	9.1%
Q1 2014/15	8.9%	9.1%
July 2014	N/A	9.1%
August 2014		
September 2014		
Q2 2014/15		9.4%
October 2014		
November 2014		
December 2014		
Q3 2014/15		9.7%
January 2015		
February 2015		
March 2015		
Q4 2014/15		10%

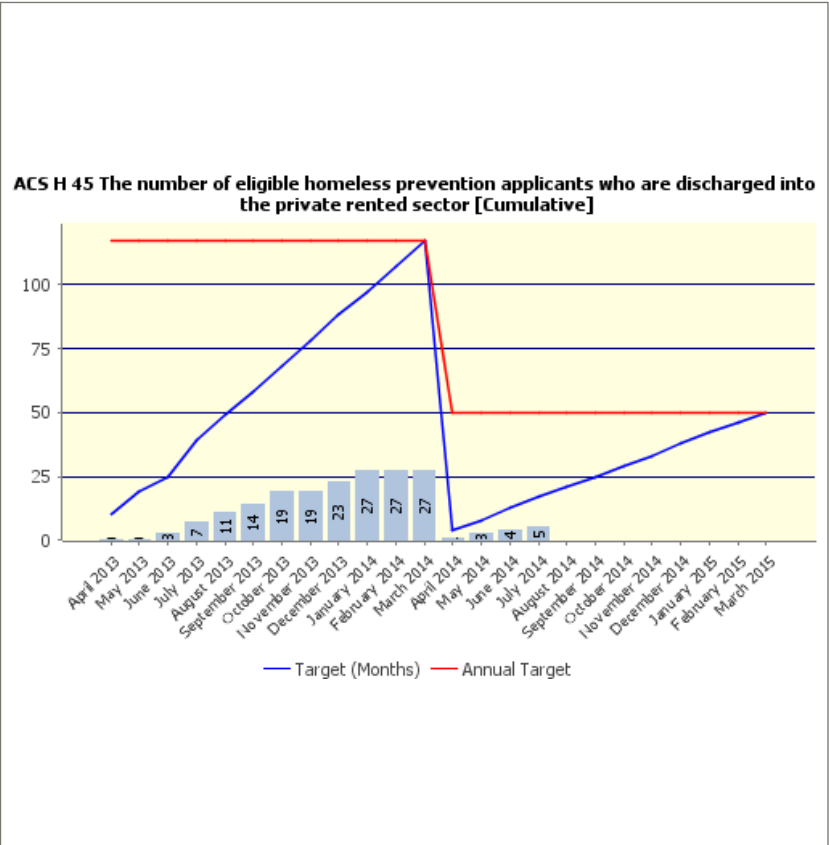


Quarter 1 performance is slightly below target. An audit of the data source is being carried out do to a change in the recording processes. This will be completed by Q2. It is believed that this will lead to a slightly improved performance value.

CP 4.12	<b>The number of eligible homeless prevention applicants who are discharged into the private rented sector [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Jacqui Lansley</b>		
<b>Year Introduced</b>	<b>2012</b>		



Date Range 1		
	Value	Target
April 2013	0	10
May 2013	0	19
June 2013	3	25
July 2013	7	39
August 2013	11	49
September 2013	14	58
October 2013	19	68
November 2013	19	78
December 2013	23	88
January 2014	27	97
February 2014	27	107
March 2014	27	117
April 2014	1	4
May 2014	3	8
June 2014	4	13
July 2014	5	17
August 2014		21
September 2014		25
October 2014		29
November 2014		33
December 2014		38
January 2015		42
February 2015		46
March 2015		50



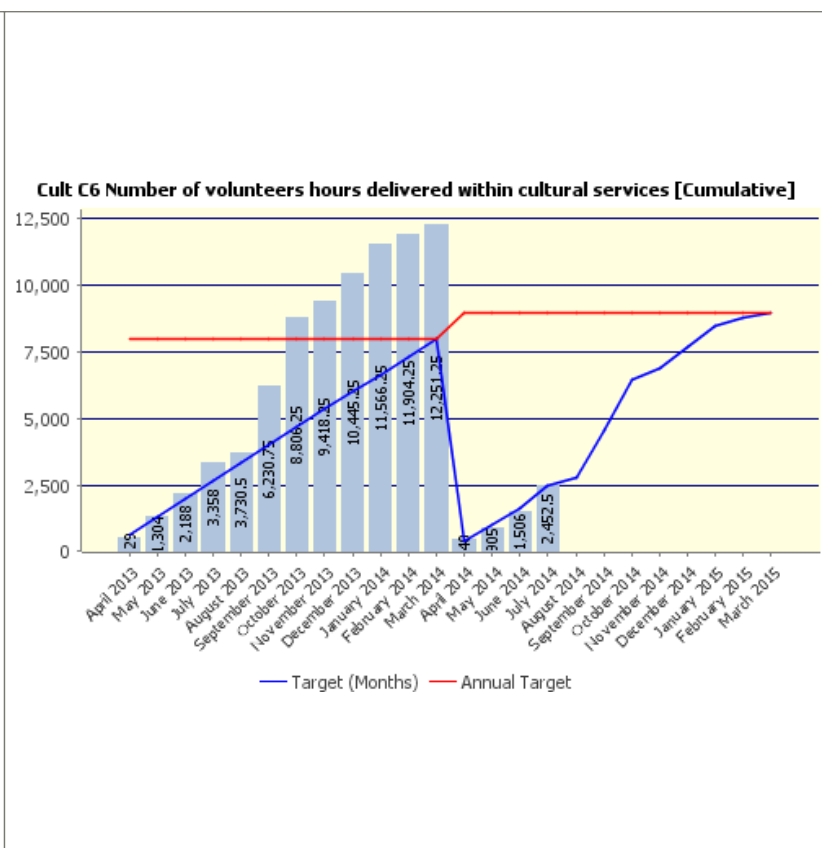
For the year so far, we have discharged 5 eligible households into the private rented sector. Whilst we are currently below target Southend is discharging more households into the private rented section than the rest of the Thames Gateway LA's put together. However, there is a shortage of suitable houses in the private rented sector in Southend at Local Housing Authority rates which is affecting performance.

**Priority** Priority 5 - Support Southend to be active and alive with sport and culture

Expected Outcome: Some slippage against target 2

CP 5.1	<b>Number of volunteers hours delivered within cultural services [Cumulative]</b>			<p><b>July 2014 result</b></p> <p>2,351.25 2,227.5 0 2,452.5 13,000</p>
Expected Outcome		Format	Aim to Maximise	
Managed By	Nick Harris			
Year Introduced	2012			

Date Range 1		
	Value	Target
April 2013	529	667
May 2013	1,304	1,334
June 2013	2,188	2,001
July 2013	3,358	2,668
August 2013	3,730.5	3,335
September 2013	6,230.75	4,002
October 2013	8,806.25	4,669
November 2013	9,418.25	5,336
December 2013	10,445.25	6,003
January 2014	11,566.25	6,670
February 2014	11,904.25	7,337
March 2014	12,251.25	8,000
April 2014	440	405
May 2014	905	990
June 2014	1,506	1,620
July 2014	2,452.5	2,475
August 2014		2,775
September 2014		4,575
October 2014		6,465
November 2014		6,915
December 2014		7,680
January 2015		8,490
February 2015		8,760
March 2015		9,000

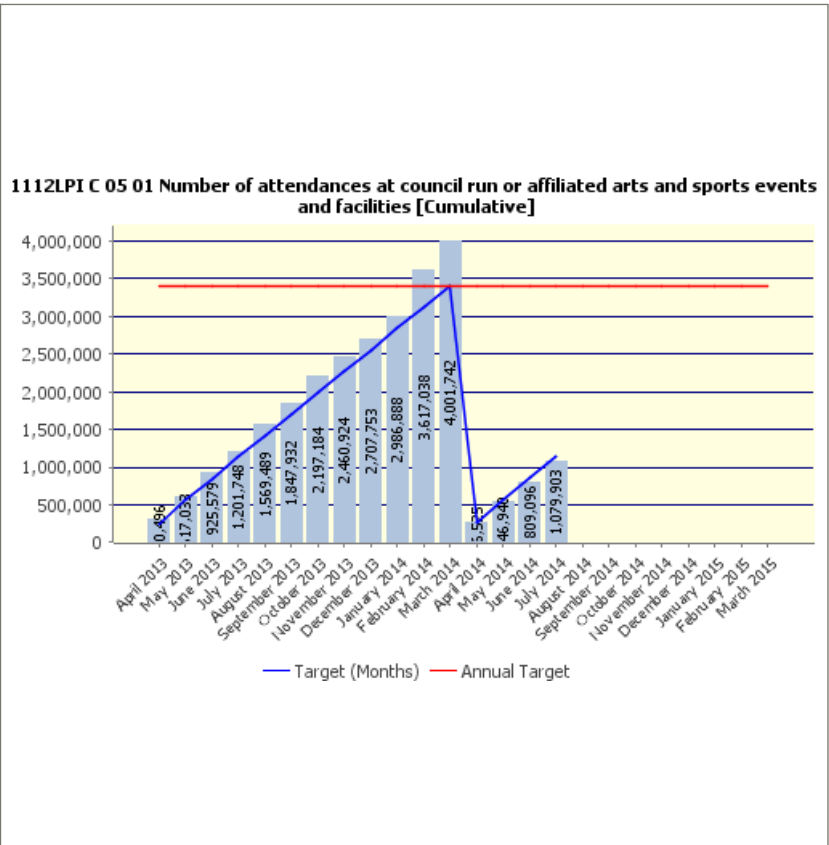


On course to achieve target. Volunteering opportunities increase significantly during the summer months; particularly with the operation of the Cliff Lift, which relies heavily on volunteers during the summer months. Volunteers are also being used again to deliver the 'Big Summer Read'; figures for that will be collated at the end of the School summer holidays and reported next month.



CP 5.2	<b>Number of attendances at council run or affiliated arts and sports events and facilities [Cumulative]</b>			<p style="text-align: center;"><b>July 2014 result</b></p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise	
<b>Managed By</b>	<b>Nick Harris</b>			
<b>Year Introduced</b>	<b>2011</b>			

Date Range 1		
	Value	Target
April 2013	300,496	235,207
May 2013	617,033	568,167
June 2013	925,579	852,250
July 2013	1,201,748	1,136,333
August 2013	1,569,489	1,420,417
September 2013	1,847,932	1,704,500
October 2013	2,197,184	1,988,583
November 2013	2,460,924	2,272,667
December 2013	2,707,753	2,556,750
January 2014	2,986,888	2,840,833
February 2014	3,617,038	3,124,917
March 2014	4,001,742	3,409,000
April 2014	256,525	255,900
May 2014	546,940	568,667
June 2014	809,096	853,000
July 2014	1,079,903	1,137,333
August 2014		
September 2014		
October 2014		
November 2014		
December 2014		
January 2015		
February 2015		
March 2015		




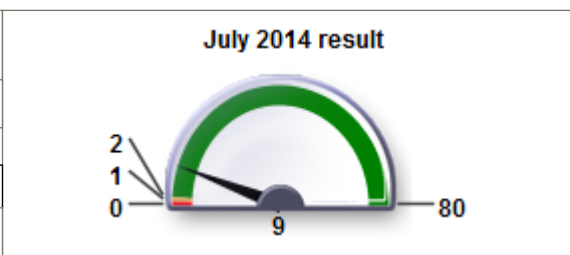
July figures:

Sports :- 206,071  
Arts / cultural events & activities: 64,736

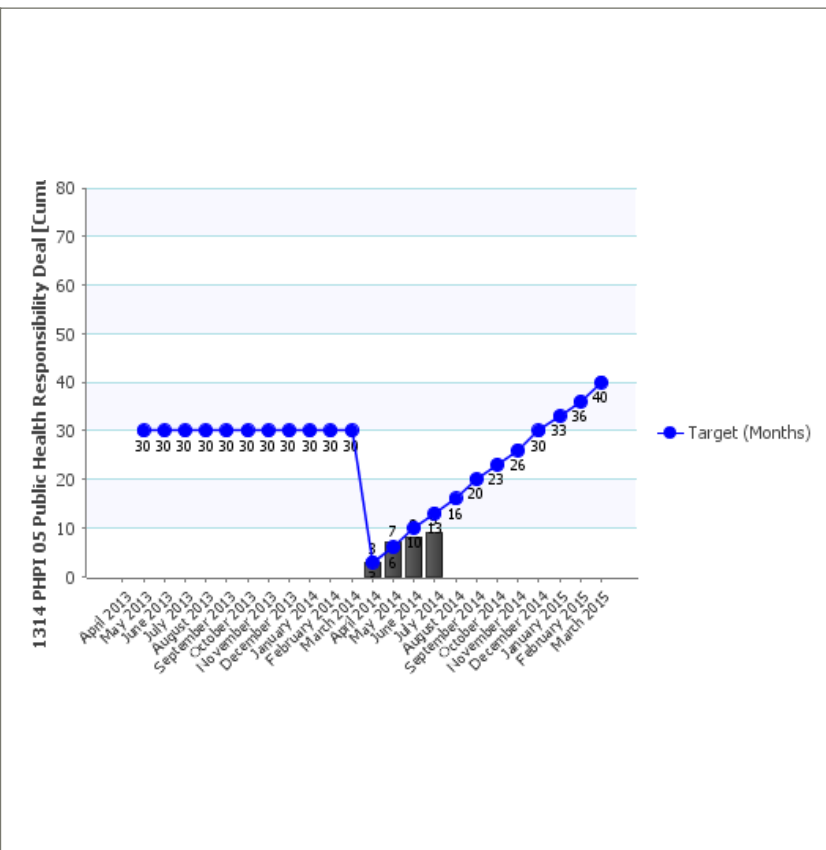
Figures are down as there is still an issue with getting the library visitor figures from the Forum (estimated this will be in the region of 250,000). Still awaiting Westcliff library figures and figures from Focal Point Gallery.

**Priority** Priority 6 - Reduce inequalities and increase the life chances of people living in Southend  
**Expected Outcome:** Some slippage against target 3

CP 6.2	<b>Public Health Responsibility Deal [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>James Williams</b>		
<b>Year Introduced</b>			



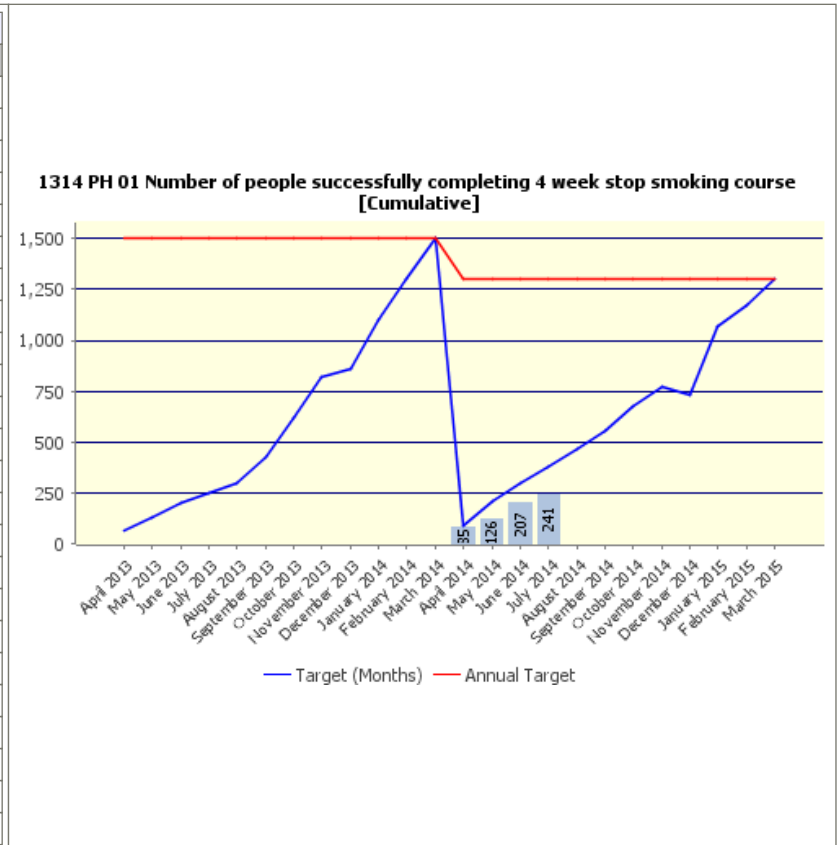
Date Range 1		
	Value	Target
April 2013		
May 2013		30
June 2013		30
July 2013		30
August 2013		30
September 2013		30
October 2013		30
November 2013		30
December 2013		30
January 2014		30
February 2014		30
March 2014		30
April 2014	3	3
May 2014	7	6
June 2014	8	10
July 2014	9	13
August 2014		16
September 2014		20
October 2014		23
November 2014		26
December 2014		30
January 2015		33
February 2015		36
March 2015		40




Performance is slightly under target for this month. This should increase in the next couple of months as Regulatory Services are promoting the PHRD to organisations as of the 1st August. Public health are also continuing work to increase sign up.

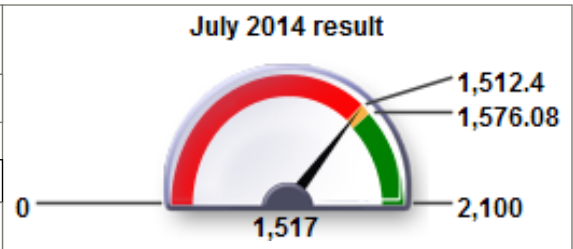
CP 6.3	<b>Number of people successfully completing 4 week stop smoking course [Cumulative]</b>			<p><b>July 2014 result</b></p> <p>363.85 379.17 500 241 0</p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise	
<b>Managed By</b>	Liesel Park			
<b>Year Introduced</b>				

Date Range 1		
	Value	Target
April 2013		70
May 2013		135
June 2013		200
July 2013		252
August 2013		297
September 2013		427
October 2013		617
November 2013		822
December 2013		862
January 2014		1,100
February 2014		1,300
March 2014		1,500
April 2014	85	89
May 2014	126	208
June 2014	207	297
July 2014	241	383
August 2014		464
September 2014		558
October 2014		672
November 2014		769
December 2014		729
January 2015		1,068
February 2015		1,171
March 2015		1,300

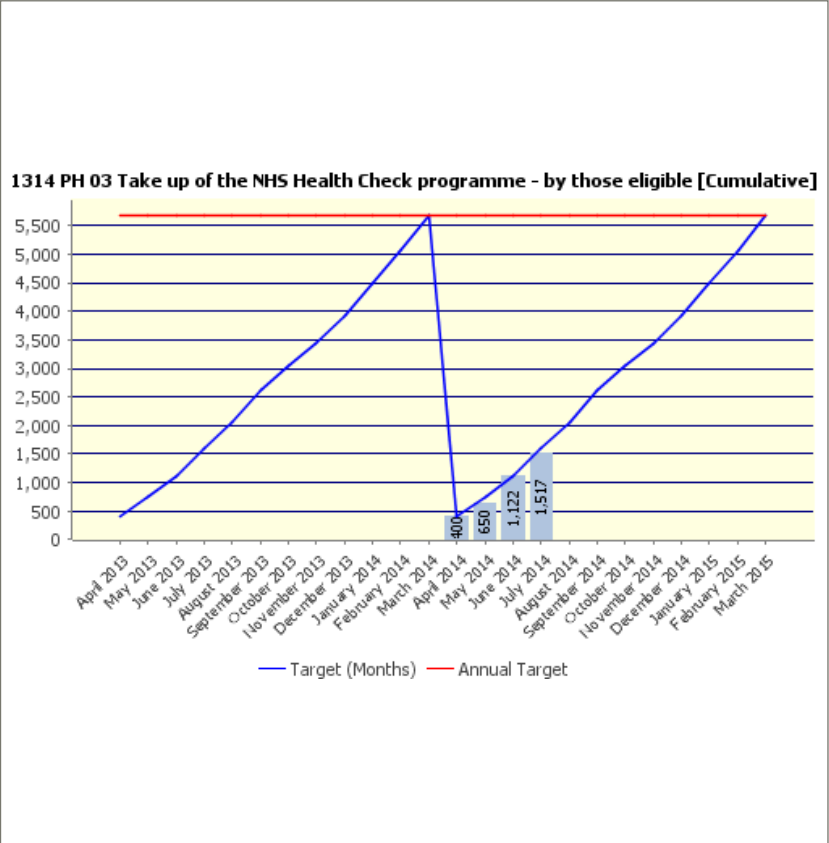


Final quit figures for July are unlikely to be complete until the end of September as Department of Health guidelines state successful quits can be registered up to 42 days after quit date is set.

CP 6.4	<b>Take up of the NHS Health Check programme - by those eligible [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	<b>Margaret Gray</b>		
<b>Year Introduced</b>			




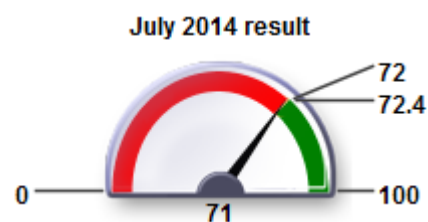
Date Range 1		
	Value	Target
April 2013		406
May 2013		763
June 2013		1,120
July 2013		1,592
August 2013		2,064
September 2013		2,632
October 2013		3,038
November 2013		3,443
December 2013		3,914
January 2014		4,482
February 2014		5,050
March 2014		5,673
April 2014	400	406
May 2014	650	763
June 2014	1,122	1,120
July 2014	1,517	1,592
August 2014		2,064
September 2014		2,632
October 2014		3,038
November 2014		3,443
December 2014		3,914
January 2015		4,482
February 2015		5,050
March 2015		5,673



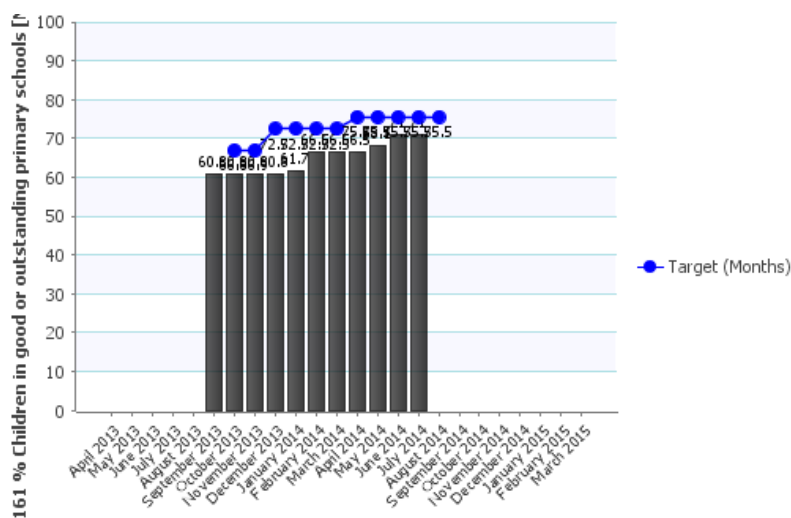
Performance is slightly under target for this month. A factor in this is a data lag and that we are still awaiting data from a large GP practice. This is expected to be received within the next week.

**Priority** Priority 7 - Encourage the education, economy and prosperity of Southend and its residents  
**Expected Outcome:** Some slippage against target 3


CP 7.3	<b>% Children in good or outstanding primary schools [Monthly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Jane Theadom		
<b>Year Introduced</b>			

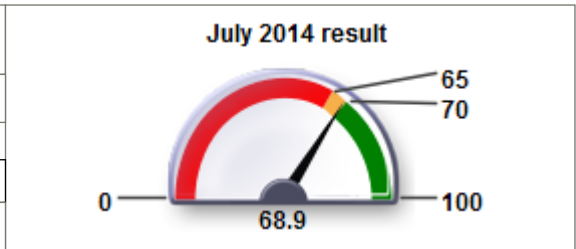


Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		
July 2013		
August 2013		
September 2013	60.8	
October 2013	60.8	66.9
November 2013	60.8	66.9
December 2013	60.8	72.5
January 2014	61.7	72.5
February 2014	66.5	72.5
March 2014	66.5	72.5
April 2014	66.5	75.5
May 2014	68.1	75.5
June 2014	71	75.5
July 2014	71	75.5
August 2014		75.5
September 2014		
October 2014		
November 2014		
December 2014		
January 2015		
February 2015		
March 2015		

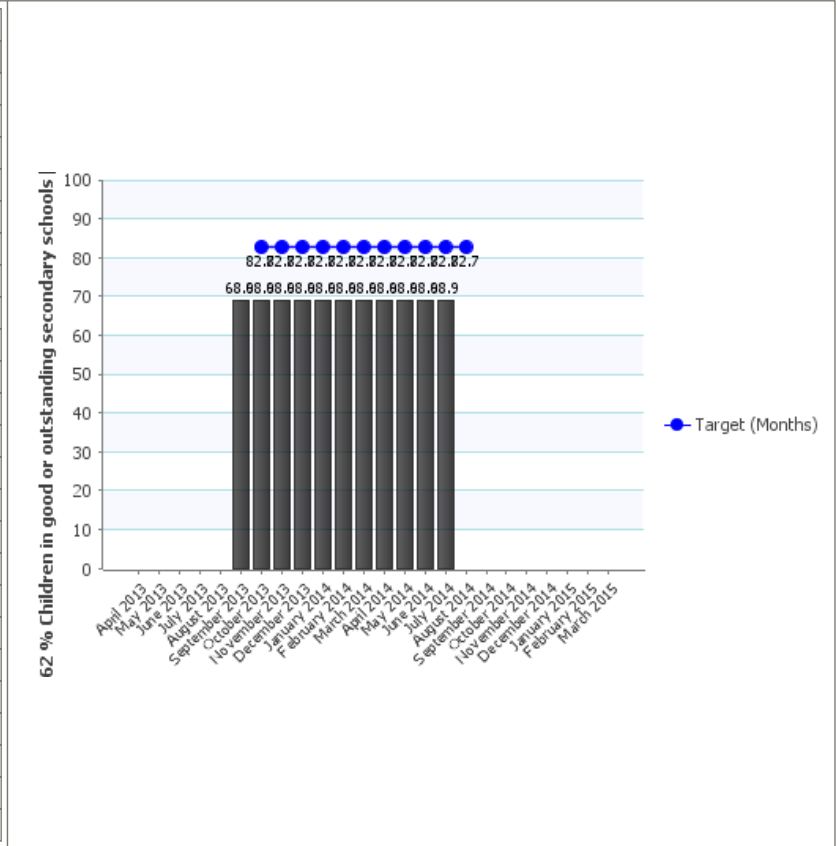


We set a stretch target based on realistic assumptions about the outcomes of 'Requiring Improvement' schools due for inspection - unfortunately one remained in category and one good school declined to RI. Overall, performance is on an upward trajectory.


CP 7.4	<b>% Children in good or outstanding secondary schools [Monthly Snapshot]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Maximise
<b>Managed By</b>	Jane Theadom		
<b>Year Introduced</b>			

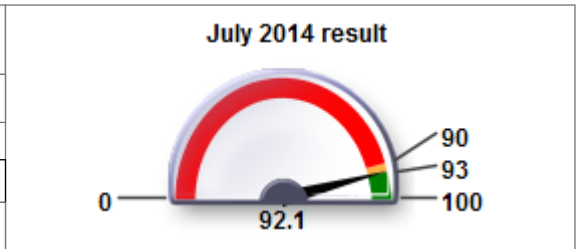


Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		
July 2013		
August 2013		
September 2013	68.9	
October 2013	68.9	82.7
November 2013	68.9	82.7
December 2013	68.9	82.7
January 2014	68.9	82.7
February 2014	68.9	82.7
March 2014	68.9	82.7
April 2014	68.9	82.7
May 2014	68.9	82.7
June 2014	68.9	82.7
July 2014	68.9	82.7
August 2014		82.7
September 2014		
October 2014		
November 2014		
December 2014		
January 2015		
February 2015		
March 2015		

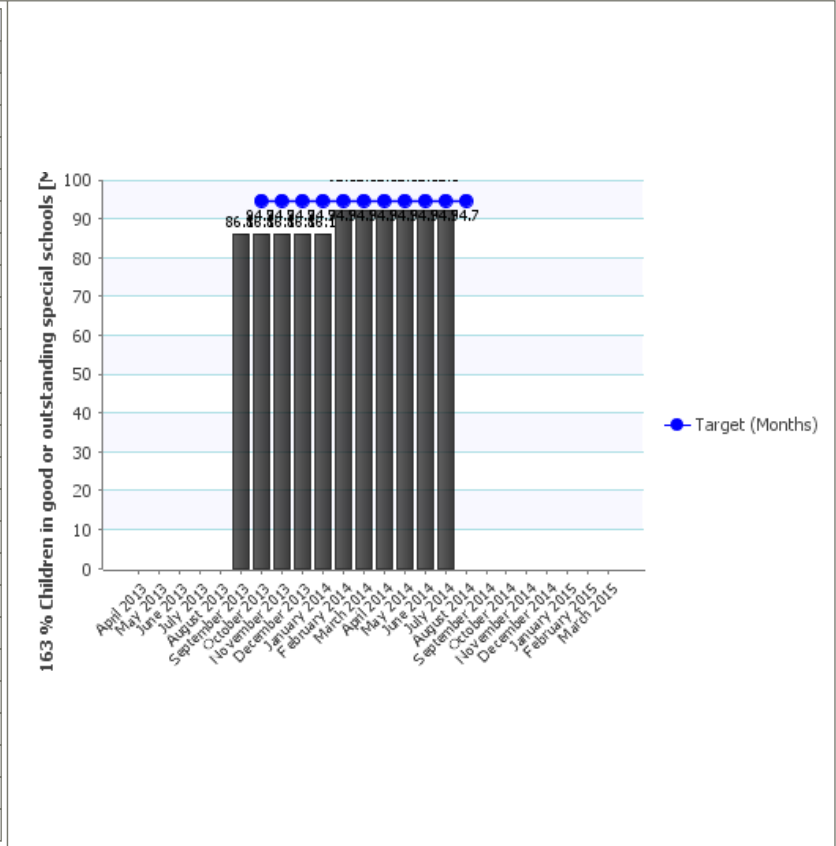


Four out of twelve schools are not 'good' or 'outstanding'. One, if inspected, would be judged as good based on current trajectory. Of the remaining three, acceleration of improvement via increased intervention is needed in order to reach a 'good' level.

CP 7.5	% Children in good or outstanding special schools [Monthly Snapshot]		
Expected Outcome		Format	Aim to Maximise
Managed By	Jane Theadom		
Year Introduced			



Date Range 1		
	Value	Target
April 2013		
May 2013		
June 2013		
July 2013		
August 2013		
September 2013	86.1	
October 2013	86.1	94.7
November 2013	86.1	94.7
December 2013	86.1	94.7
January 2014	86.1	94.7
February 2014	92.1	94.7
March 2014	92.1	94.7
April 2014	92.1	94.7
May 2014	92.1	94.7
June 2014	92.1	94.7
July 2014	92.1	94.7
August 2014		94.7
September 2014		
October 2014		
November 2014		
December 2014		
January 2015		
February 2015		
March 2015		



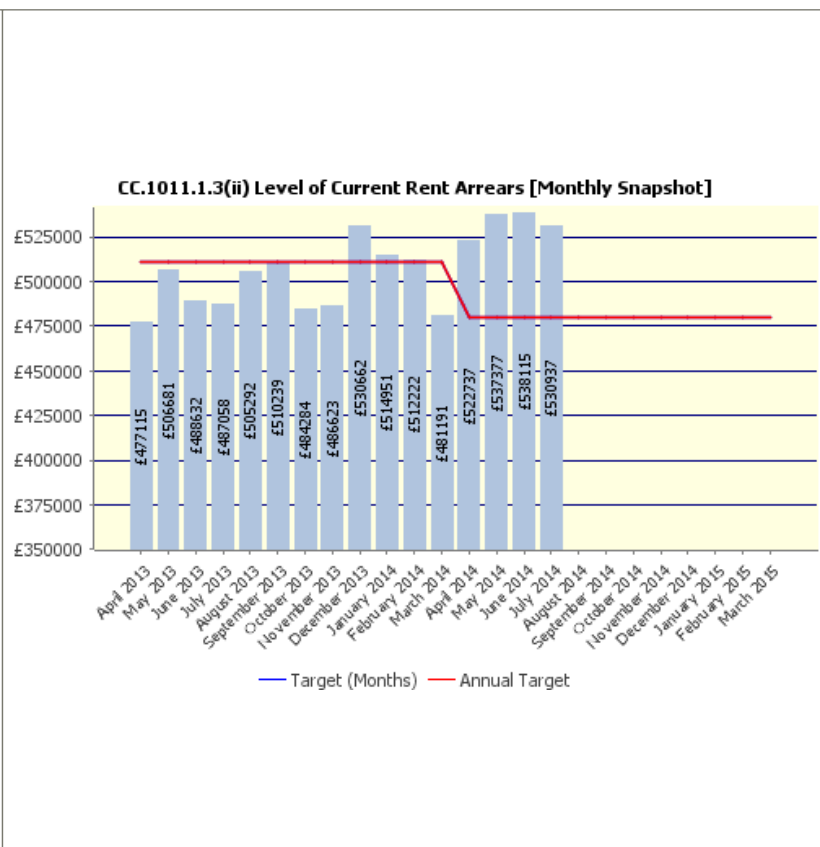
Kingsdown were inspected and maintained 'Good'.

**Priority** Priority 8 - Enable well-planned quality housing and developments that meet the needs of Southend's residents and businesses

Expected Outcome: Some slippage against target 1

CP 8.1	<b>Level of Current Rent Arrears [Monthly Snapshot]</b>			<p style="text-align: center;"><b>July 2014 result</b></p>
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise	
<b>Managed By</b>	<b>Jacqui Lansley</b>			
<b>Year Introduced</b>	2007			


Date Range 1		
	Value	Target
April 2013	£477115	£511234
May 2013	£506681	£511000
June 2013	£488632	£511000
July 2013	£487058	£511000
August 2013	£505292	£511000
September 2013	£510239	£511000
October 2013	£484284	£511000
November 2013	£486623	£511000
December 2013	£530662	£511000
January 2014	£514951	£511000
February 2014	£512222	£511000
March 2014	£481191	£511000
April 2014	£522737	£480000
May 2014	£537377	£480000
June 2014	£538115	£480000
July 2014	£530937	£480000
August 2014		£480000
September 2014		£480000
October 2014		£480000
November 2014		£480000
December 2014		£480000
January 2015		£480000
February 2015		£480000
March 2015		£480000

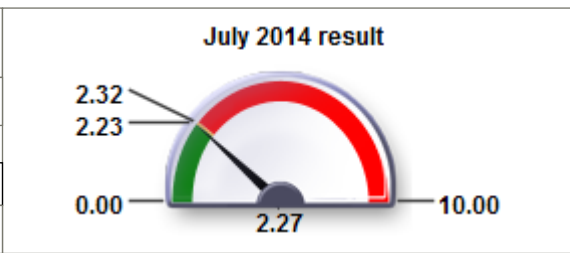


Rent arrears have improved slightly from last month. Below target performance has been due to a number of factors, including the South Essex Homes restructure to more generic roles. This has necessitated additional training requirements for staff in their new roles. We will continue to work with the relevant teams to try and improve the overall position as the year progresses. We are confident that the arrears position can be recovered, however as we know from experience it will take a number of months of concerted effort to achieve this.

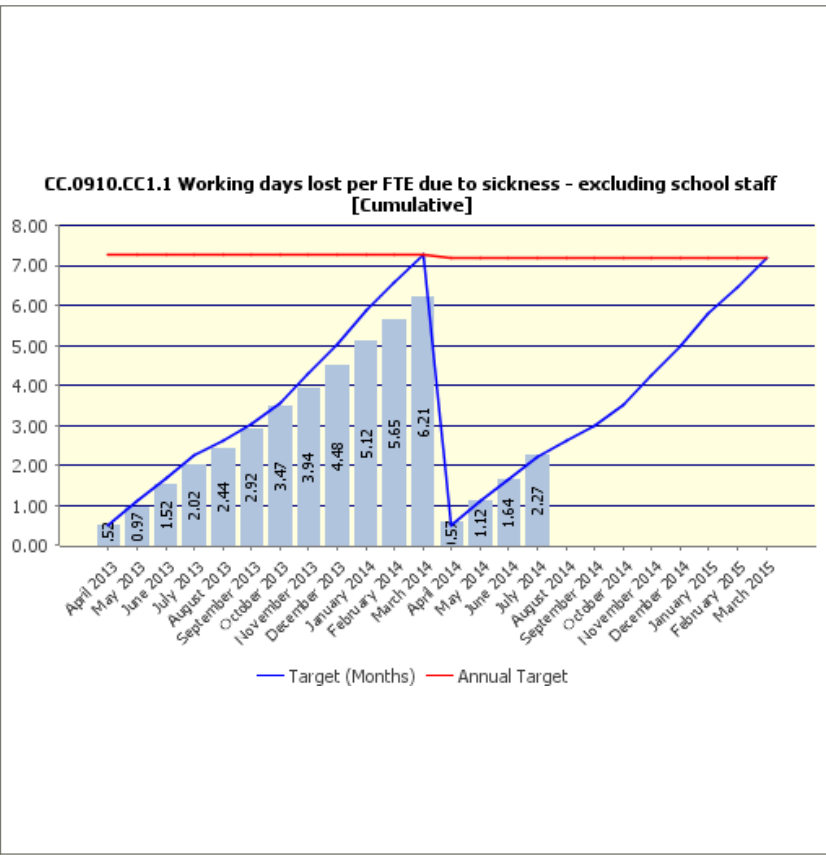


**Priority** Priority 9 - Deliver cost effective, targeted, services that meet the identified needs of our community  
 Expected Outcome: Some slippage against target 1

CP 10.3	<b>Working days lost per FTE due to sickness - excluding school staff [Cumulative]</b>		
<b>Expected Outcome</b>		<b>Format</b>	Aim to Minimise
<b>Managed By</b>	Joanna Ruffle		
<b>Year Introduced</b>	2009		



Date Range 1		
	Value	Target
April 2013	0.52	0.52
May 2013	0.97	1.11
June 2013	1.52	1.67
July 2013	2.02	2.24
August 2013	2.44	2.64
September 2013	2.92	3.05
October 2013	3.47	3.56
November 2013	3.94	4.31
December 2013	4.48	5.04
January 2014	5.12	5.88
February 2014	5.65	6.56
March 2014	6.21	7.26
April 2014	0.57	0.51
May 2014	1.12	1.10
June 2014	1.64	1.65
July 2014	2.27	2.21
August 2014		2.61
September 2014		3.01
October 2014		3.51
November 2014		4.25
December 2014		4.97
January 2015		5.80
February 2015		6.47
March 2015		7.20



Work continues with DMTs and SMTs to manage absence in order to keep within end of year target. Training will be rolled out to managers in September in respect of our enhanced managing absence systems which will support reducing absence across all areas.





# **Revenue Budget Monitoring 2014/15**

## **Period 4**

**as at 31 July 2014  
Portfolio Summary**

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## 1. Commentary

This report outlines the budget monitoring position for the General Fund and Housing Revenue Account for 2014/15, based on the views of the Directors and their Management Teams, in light of expenditure and income to 31 July 2014.

The starting point for the budget monitoring is the original budget as agreed by Council in February 2014. Therefore, the full cost budget is being monitored, including fully allocated Management, Administrative and Technical Services (MATS) and capital financing costs. As at the end of July, corporate savings of £234,550 have still to be allocated to service departments and this will be done in the coming months as the detailed allocations are finalised by Directors.

## 2. Overall Budget Performance – General Fund

A projected overspend of £288,000 is being forecast as measured against the latest budget.

### General Fund Portfolio Forecast Comparison 2014/15 at 31 July 2014 - Period 4

Portfolio	Latest Budget 2014/15 £000	Projected Outturn 2014/15 £000	July Forecast Variance £000	June Forecast Variance £000
Adult Social Care, Health & Housing	48,260	48,408	148	268
Children & Learning	33,883	34,156	273	354
Leader	5,304	5,313	9	23
Enterprise, Tourism & Economic Development	13,712	13,712	0	0
Community Development	3,107	3,171	64	64
Public Protection, Waste & Transport	23,953	24,020	67	67
Regulatory Services	2,422	2,464	42	26
Total Directorates	130,641	131,244	603	802
Non-Service Areas	2,746	2,431	(315)	(316)
<b>Net Expenditure / (Income)</b>	<b>133,387</b>	<b>133,675</b>	<b>288</b>	<b>486</b>

Where Portfolios are forecasting an overspend by the end of the year, the relevant Director has been advised that appropriate action plans must be in place to address any projected overspend position so that a balanced budget is produced by the year end.

### 3. Service Variances (£603,000 overspend)

The key variances are as shown in the following table:-

<b>Portfolio</b>	<b>Unfavourable £(000)</b>	<b>Favourable £(000)</b>	<b>Net £(000)</b>
<b>Adult Social Care Health &amp; Housing</b>			
People with a Learning Disability - Lower than estimated homecare and residential care placements		(1,121)	
People with Mental Health Needs - Higher than estimated residential care placements, direct payment packages and supported living	1,255		
Physical and Sensory Impairment - Vacancy factor	133		
Service Strategy & Regulation - Renegotiated contracts		(24)	
Supporting People Contractor Payments		(100)	
Other	5		
<b>Total</b>	<b>1,393</b>	<b>(1,245)</b>	<b>148</b>
<b>Children &amp; Learning</b>			
Legal charges for children in care - high case load	130		
Children's Placements - forecast of current cohort	312		
Children's Placements -high cost children with disabilities	160		
Agency spend on qualified social workers	70		
School Support - Education Transport retendering and renegotiation and staffing underspends within Intergrated Locality Service		(125)	
Internal Fostering underspend and in year savings on adoption services		(220)	
In year savings on provision of CAMHS.		(30)	
Ongoing staffing vacancy in YOS service		(24)	
	<b>672</b>	<b>(399)</b>	<b>273</b>
<b>Leader</b>			
Human Resources Staffing	25		
Accounts Payable income deficit	39		
Treasury Management costs		(50)	
Other		(5)	
	<b>64</b>	<b>(55)</b>	<b>9</b>
<b>Community Development</b>			
Housing Benefit Administration Staffing	40		
CCTV restructure	100		
Community Safety contractors		(76)	
	<b>140</b>	<b>(76)</b>	<b>64</b>
<b>Public Protection, Waste &amp; Transport</b>			
Waste Management restructure	50		
Toilet maintenance	17		
	<b>67</b>	<b>0</b>	<b>67</b>
<b>Regulatory Services</b>			
Animal Warden contractors	31		
Pest Control protected pay and income target	11		
	<b>42</b>	<b>0</b>	<b>42</b>
<b>Total</b>	<b>2,378</b>	<b>(1,775)</b>	<b>603</b>

#### **4. Non Service Variances (£315,000 forecast underspend)**

##### Financing Costs (£299k)

Interest on borrowings is forecast to be underspent against budget at the year end as, during 2013/14 and into 2014/15, borrowing has been delayed and temporary cashflow funds were/are being used instead, as this is currently the most economically advantageous financial approach for the Council.

##### Levies and Precepts (£16k)

The annual levy from the Coroners Court was less than expected.

#### **5. Appropriations to / from Earmarked Reserves**

Net appropriations to Earmarked Reserves totalling £11,372,000 were agreed by Council when setting the 2014/15 budget in February 2014. No further appropriations are proposed at this stage of the financial year.

#### **6. Revenue Contributions to Capital Outlay (RCCO)**

The original budget for 2014/15 included planned revenue contributions, via the use of Earmarked Reserves, of £656,000.

#### **7. Performance against Budget savings targets for 2014/15**

As part of setting the Council budget for 2014/15, a schedule of Departmental and Corporate savings was approved totalling £7.319 million. These are required to achieve a balanced budget.

A monthly monitoring exercise is in place to monitor the progress of the delivery of these savings.

The latest position is that the majority of savings are now being fully realised or are on track for full delivery by the year end. Where savings are not being achieved then the relevant Directors are identifying alternative measures to achieve full savings as required.

A detailed breakdown, by RAG status, of the Departmental and Category Management savings is shown below;

	Red £000	Amber £000	Green £000	Original Savings Total £000	Projected Outturn £000	Forecast Variance £000
<b>Department</b>						
People	250	575	3,643	4,468	4,129	(339)
Corporate Services	0	30	875	905	890	(15)
Place	126	260	565	951	825	(126)
Corporate	0	0	95	95	95	0
Department Sub-Total	376	865	5,178	6,419	5,939	(480)
<b>Category Management</b>						
ICT	0	0	150	150	150	0
Highways	200	0	0	200	0	(200)
Transport	0	300	0	300	300	0
Social Care	0	0	250	250	250	0
Category Management Sub-Total	200	300	400	900	700	(200)
<b>Total</b>	<b>576</b>	<b>1,165</b>	<b>5,578</b>	<b>7,319</b>	<b>6,639</b>	<b>(680)</b>

Although the current forecast is showing a shortfall of £680,000 against the required savings total of £7.319 million, it is currently expected that the total savings will be delivered in full as part of each Department's overall budget total by the end of the financial year either by finding alternative savings or ensuring amber and red savings are delivered in full.

## 8. Overall Budget Performance – Housing Revenue Account (HRA)

The HRA budget was approved by Council on 27<sup>th</sup> February 2014 and anticipated that £3,151,000 would be appropriated to earmarked reserves in 2014/15.

The closing HRA revenue balance as at 31<sup>st</sup> March 2014 was £3,502,000.

The current forecast is projecting a £130,000 underspend because of higher than expected rental and service charges income and a lower number of void properties than estimated in the budget. It is proposed that this be transferred to the HRA Capital Investment Reserve, therefore leaving the main revenue reserve unchanged.



**General Fund Forecast 2014/15**  
**at 31 July 2014 - Period 4**  
**Portfolio Holder Summary**

<b>Portfolio</b>	<b>Gross Expend £000</b>	<b>Gross Income £000</b>	<b>Original Budget £000</b>	<b>Virement £000</b>	<b>Latest Budget £000</b>	<b>Expected Outturn £000</b>	<b>Forecast Variance £000</b>	<b>Budget to Date £000</b>	<b>Spend to Date £000</b>	<b>To Date Variance £000</b>
Adult Social Care, Health & Housing	72,187	(24,383)	47,804	456	48,260	48,408	148	16,589	16,979	390
Children & Learning	144,296	(111,029)	33,267	616	33,883	34,156	273	11,544	11,750	206
Leader	27,396	(21,184)	6,212	(908)	5,304	5,313	9	5,112	4,687	(425)
Enterprise, Tourism & Economic										
Development	18,398	(5,674)	12,724	988	13,712	13,712	0	4,500	4,470	(30)
Community Development	116,668	(113,577)	3,091	16	3,107	3,171	64	(2,895)	(3,129)	(234)
Public Protection, Waste & Transport	37,059	(13,377)	23,682	271	23,953	24,020	67	7,552	7,753	201
Regulatory Services	5,021	(2,600)	2,421	1	2,422	2,464	42	606	432	(174)
<b>Portfolio Net Expenditure</b>	<b>421,025</b>	<b>(291,824)</b>	<b>129,201</b>	<b>1,440</b>	<b>130,641</b>	<b>131,244</b>	<b>603</b>	<b>43,008</b>	<b>42,942</b>	<b>(66)</b>
Reversal of Depreciation	(21,488)	9,272	(12,216)	0	(12,216)	(12,216)	0	(4,072)	(4,072)	0
Levies	516	0	516	0	516	500	(16)	157	157	0
Financing Costs	20,179	(3,974)	16,205	0	16,205	15,906	(299)	3,027	2,916	(111)
Contingency	5,525	0	5,525	0	5,525	5,525	0	(235)	0	235
Pensions Upfront Funding	9,564	0	9,564	0	9,564	9,564	0	9,564	9,564	0
Miscellaneous Income	0	0	0	0	0	0	0	0	292	292
<b>Sub Total</b>	<b>14,296</b>	<b>5,298</b>	<b>19,594</b>	<b>0</b>	<b>19,594</b>	<b>19,279</b>	<b>(315)</b>	<b>8,441</b>	<b>8,857</b>	<b>416</b>
<b>Net Operating Expenditure</b>	<b>435,321</b>	<b>(286,526)</b>	<b>148,795</b>	<b>1,440</b>	<b>150,235</b>	<b>150,523</b>	<b>288</b>	<b>51,449</b>	<b>51,799</b>	<b>350</b>
General Grants	0	(4,465)	(4,465)	0	(4,465)	(4,465)	0	(1,387)	(1,435)	(48)
Corporate Savings	(235)	0	(235)	0	(235)	(235)	0	0	0	0
Revenue Contribution to Capital	656	0	656	0	656	656	0	0	0	0
Contribution to / (from) Earmarked	(11,372)	0	(11,372)	(1,432)	(12,804)	(12,804)	0	(4,524)	0	4,524
Contribution to / (from) General	0	0	0	0	0	(287)	(287)	0	0	0
<b>Net Expenditure / (Income)</b>	<b>424,370</b>	<b>(290,991)</b>	<b>133,379</b>	<b>8</b>	<b>133,387</b>	<b>133,388</b>	<b>1</b>	<b>45,538</b>	<b>50,364</b>	<b>4,826</b>

<b>Use of General Reserves</b>		
Balance as at 1 April 2014	11,000	0
Use in Year	0	(287)

**General Fund Forecast 2014/15  
at 31 July 2014 - Period 4  
Adult Social Care, Health & Housing  
Portfolio Holder - Cllr D Norman**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Adult Support Services and Management	492	(497)	(5)	3	(2)	(2)	0	(1)	3	4
b Housing Needs & Homelessness	1,868	(682)	1,186	0	1,186	1,186	0	362	351	(11)
c Commissioning Team	1,445	(1,716)	(271)	114	(157)	(157)	0	(35)	(42)	(7)
d Strategy & Development	2,012	(2,409)	(397)	358	(39)	(39)	0	(7)	(30)	(23)
e People with a Learning Disability	16,920	(1,490)	15,430	58	15,488	14,367	(1,121)	5,154	5,000	(154)
f People with Mental Health Needs	2,996	(162)	2,834	(43)	2,791	4,046	1,255	938	1,384	446
g Older People	32,093	(12,378)	19,715	25	19,740	19,740	0	6,087	6,262	175
h Other Community Services	1,483	(1,292)	191	41	232	237	5	454	463	9
i Private Sector Housing	3,704	(3,162)	542	40	582	582	0	200	142	(58)
j People with a Physical or Sensory Impairment	4,506	(488)	4,018	0	4,018	4,151	133	1,300	1,415	115
k Supporting People	4,240	0	4,240	(140)	4,100	4,000	(100)	1,995	1,896	(99)
l Service Strategy & Regulation	428	(107)	321	0	321	297	(24)	142	135	(7)
<b>Total Net Budget for Portfolio</b>	<b>72,187</b>	<b>(24,383)</b>	<b>47,804</b>	<b>456</b>	<b>48,260</b>	<b>48,408</b>	<b>148</b>	<b>16,589</b>	<b>16,979</b>	<b>390</b>

**Virements**

**£000**

Transfer from earmarked reserves	40
Allocation from Contingency-inflation allowed for placements	0
In year virements	416

**456**

**General Fund Forecast 2014/15  
at 31 July 2014 - Period 4  
Adult Social Care, Health & Housing  
Portfolio Holder - Cllr D Norman**

Forecast Outturn Variance	Year to Date Variance
a.	
b.	
c.	
d.	Mainly due to a delay in vacancies being filled due to a restructure.
e. Mainly because of lower than projected residential care placements and direct payments.	Mainly because of lower than projected residential care placements and direct payments.
f. Mainly as a result of higher than projected residential care placements, direct payments and supported living.	Mainly as a result of higher than projected residential care placements ,direct payments and supported living.
g. Mainly due to reduced residential care placements offset by higher homecare and direct payment packages. Because of the volatility of this budget, the forecast year end variance may change over the course of the year.	Higher homecare and dire payment packages offset by reduced residential care placements.
h.	
i.	
j. Mainly because of vacancy factor on employees.	Mainly because of vacancy factor on employees.
k. Savings achieved on Supporting People contractor payments through contract renegotiation and retendering.	Savings achieved on Supporting People contractor payments through contract renegotiation and retendering.
l. Due to the renegotiated Healthwatch contract.	
m.	

**General Fund Forecast 2014/15**  
**at 31 July 2014 - Period 4**  
**Children and Learning**  
**Portfolio Holder - Cllr A P Jones**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Childrens Commissioning	2,378	(1,482)	896	502	1,398	1,398	0	430	502	72
b Children with Special Needs	2,678	(502)	2,176	125	2,301	2,591	290	676	759	83
c Early Years Development and Child Care Partnership	10,974	(9,605)	1,369	232	1,601	1,601	0	693	693	0
d Children Fieldwork Services	4,451	0	4,451	(165)	4,286	4,356	70	1,440	1,498	58
e Children Fostering and Adoption	7,274	(594)	6,680	63	6,743	6,523	(220)	2,238	2,153	(85)
f Youth Service	1,761	(265)	1,496	(79)	1,417	1,417	0	499	502	3
g Age 14 to 19 Learning and Development	0	0	0	0	0	0	0	0	2	2
h Other Education	558	(519)	39	(28)	11	11	0	50	1	(49)
i Schools Retained Budgets	0	0	0	0	0	0	0	0	0	0
j Private Voluntary Independent	4,625	(200)	4,425	113	4,538	4,850	312	1,513	1,638	125
k Schools Delegated Budgets	73,957	(73,957)	0	0	0	0	0	0	(29)	(29)
l Children Specialist Commissioning	955	(55)	900	39	939	909	(30)	329	362	33
m Children Specialist Projects	290	(169)	121	0	121	121	0	111	62	(49)
n School Support and Preventative Services	31,664	(22,563)	9,101	(498)	8,603	8,478	(125)	2,872	2,918	46
o Youth Offending Service	2,731	(1,118)	1,613	312	1,925	1,901	(24)	693	689	(4)
<b>Total Net Budget for Portfolio</b>	<b>144,296</b>	<b>(111,029)</b>	<b>33,267</b>	<b>616</b>	<b>33,883</b>	<b>34,156</b>	<b>273</b>	<b>11,544</b>	<b>11,750</b>	<b>206</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

950  
0  
(334)

**616**

**General Fund Forecast 2014/15  
at 31 July 2014 - Period 4  
Children and Learning  
Portfolio Holder - Cllr A P Jones**

Forecast Outturn Variance	Year to Date Variance
a.	
b. Budget is under pressure due o 3 children with disabilities placed in high cost settings, 2 of which are recent placements. £160K. Impact of recruitment costs and legal fees; 2013/14 overspent by £100K, and case load remains high.	
c.	
d. Overspending on staffing budgets due to expenditure on Agency qualified social workers in the First Contact and Care Management Teams.	
e. Forecast underspend on In-house fostering placements, this underspend partially offsets and is managed in conjunction with the budget for PVI placements. Additionally there is an underspend of £30K on the adoption service due to staffing synergies with the grant funded programmes.	Underspend on accrued foster payments to date is as per the detailed schedules.
f.	
g.	
h.	
i.	
j. Forecast projected costs for the current cohort includes one secure accommodation placement, plus an assumed projection for 1 extra private fostering placement, plus 1 x extra residential placement till year end. In order to provide continuity of care some children have remained with foster carers who have switched from internal to external providers.	Overspend to date, broadly consistent with year end forecast.
k.	
l. CAMHS expected to underspend (£30K) following the redesign of psychologist provision; a mixture of part time staff and bought in services.	

---

m.

n. Savings made by retendering and negotiating home to school transport contracts. Forecast outturn to be reviewed in the autumn, after the start of the new school year.

o. 0.41 FTE on-going vacancy for Victim Liaison Officer Post.

p.

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**General Fund Forecast 2014/15**  
**at 31 July 2014 - Period 4**  
**Leader**  
**Portfolio Holder - Cllr R Woodley**

<b>Service</b>	<b>Gross Expend £000</b>	<b>Gross Income £000</b>	<b>Original Budget £000</b>	<b>Virement £000</b>	<b>Latest Budget £000</b>	<b>Expected Outturn £000</b>	<b>Forecast Variance £000</b>	<b>Budget to Date £000</b>	<b>Spend to Date £000</b>	<b>To Date Variance £000</b>	
a	Accounts Payable	257	(240)	17	3	20	59	39	6	23	17
b	Accounts Receivable	333	(317)	16	0	16	16	0	5	(2)	(7)
c	Accountancy	3,114	(3,116)	(2)	2	0	0	0	10	(137)	(147)
d	Asset Management	422	(419)	3	0	3	(2)	(5)	2	(13)	(15)
e	Internal Audit & Corporate Fraud	867	(872)	(5)	11	6	6	0	13	(15)	(28)
f	Buildings Management	2,733	(2,715)	18	11	29	29	0	230	293	63
g	Administration & Support	538	(531)	7	4	11	11	0	4	5	1
h	Community Centres and Club 60	90	(1)	89	0	89	89	0	56	58	2
i	Corporate and Industrial Estates	761	(960)	(199)	(970)	(1,169)	(1,169)	0	(424)	(527)	(103)
J	Corporate and Non Distributable Costs	3,458	(168)	3,290	(241)	3,049	2,999	(50)	4,030	3,778	(252)
k	Corporate Subscriptions	73	0	73	0	73	73	0	24	19	(5)
l	Council Tax Admin	1,329	(462)	867	33	900	900	0	302	301	(1)
m	Emergency Planning	123	0	123	0	123	123	0	41	41	0
n	Democratic Services Support	453	(1)	452	14	466	466	0	155	139	(16)
o	Media And Communication	0	0	0	0	0	0	0	0	0	0
p	Member Expenses	741	0	741	2	743	743	0	248	226	(22)
q	Directorate of Support Services	945	(836)	109	22	131	131	0	58	83	25
r	Elections and Electoral Registration	387	(3)	384	7	391	391	0	155	152	(3)
s	People & Organisational Development	459	(441)	18	(20)	(2)	(2)	0	(1)	(4)	(3)
t	Strategy & Performance	854	(340)	514	23	537	537	0	179	193	14
u	Programme Office	325	(947)	(622)	12	(610)	(610)	0	(204)	(210)	(6)
v	Human Resources	1,611	(1,644)	(33)	94	61	86	25	130	159	29
w	Information Comms & Technology	3,974	(3,612)	362	(36)	326	326	0	(128)	(59)	69
x	Information and Governance	0	0	0	0	0	0	0	0	0	0
y	Insurance	189	(239)	(50)	0	(50)	(50)	0	(17)	(16)	1
z	Local Land Charges	260	(312)	(52)	2	(50)	(50)	0	24	(11)	(35)
aa	Legal Services	1,076	(1,071)	5	1	6	6	0	2	21	19
ab	Non Domestic Rates Collection	359	(301)	58	2	60	60	0	21	26	5
ac	Payroll	428	(414)	14	(14)	0	0	0	0	0	0
ad	Corporate Procurement	571	(568)	3	91	94	94	0	40	39	(1)
ae	Property Management & Maintenance	422	(380)	42	0	42	42	0	130	135	5
af	Tickfield Training Centre	244	(274)	(30)	39	9	9	0	21	(10)	(31)
<b>Total Net Budget for Portfolio</b>	<b>27,396</b>	<b>(21,184)</b>	<b>6,212</b>	<b>(908)</b>	<b>5,304</b>	<b>5,313</b>	<b>9</b>	<b>5,112</b>	<b>4,687</b>	<b>(425)</b>	

**General Fund Forecast 2014/15  
at 31 July 2014 - Period 4  
Leader  
Portfolio Holder - Cllr R Woodley**

<b>Virements</b>	<b>£000</b>
Transfer from earmarked reserves	167
Allocation from Contingency	0
In year virements	(1,075)
	<b>(908)</b>

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a. Accounts Payable income has reduced due to fewer schools using the Accounts Payable function	Accounts Payable income has reduced due to more schools holding their own bank accounts
b.	
c.	3 Accountants are now in post however further vacancies have yet to be recruited
d. Forecast underspends on valuation fees for this year only.	Professional Fees underspending against budget and vacant hours in staffing
e.	Internal Audit staffing costs are currently underspent against the profiled budget
f.	Staffing costs are currently exceeding budget, however a proportion of overtime costs are due to be capitalised. Contract Cleaning and Waste Management budgets are overspending. The income budget is not currently being achieved as rooms have been taken out of service
g.	
h.	
i.	Refuse collection for the property portfolio is underspent. Income on non-operational properties to be analysed and possibly reprofiled
j.	Pension Backfunding is underspent against budget. Professional VAT Services and anticipated charges for a second Fund Manager are both underspent against profiled budgets
k.	



Forecast Outturn Variance	Year to Date Variance
l.	
m.	
n.	Underspend on Salaries, Printing, Subscriptions and Member Scrutiny
o.	
p.	Current underspend on hospitality, travel and conference expenses for members
q.	Transfer from Business Transformation reserve to cover consultancy costs still to be processed
r.	
s.	
t.	
u.	
v. Restructure not completed at the start of the financial year resulting in a forecast overspend on employees	Full year savings for the year were deducted from the budget however some staff were in post until the end of July
w.	Budgets still need to be transferred from other departments following the restructure and merging of the ICT teams across the organisation. This will be completed in Period 5
x.	
y.	
z.	The income for Land Charges is higher than budgeted. This will be offset by the staff training required for the new IT System
aa.	An overspend on Agency staff is partially offset by increased income. Higher than anticipated Professional Fees and Court Costs as a result of an increased caseload
ab.	
ac.	
ad.	

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
ae.	Capitalisation of salaries not yet undertaken
af.	Tickfield Training Centre income is currently higher than budget which is offsetting an overspend on premises

**General Fund Forecast 2014/15  
at 31 July 2014 - Period 4  
Enterprise, Tourism & Economic Development  
Portfolio Holder - Cllr G Longley**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Arts Development	525	(207)	318	0	318	318	0	110	153	43
b Amenity Services Organisation	2,862	(2,366)	496	9	505	505	0	290	323	33
c Economic Development	400	0	400	10	410	410	0	143	61	(82)
d Culture Management	203	(6)	197	0	197	197	0	66	65	(1)
e Library Service	3,781	(385)	3,396	0	3,396	3,396	0	1,196	1,244	48
f Museums And Art Gallery	1,069	(66)	1,003	(2)	1,001	1,001	0	355	301	(54)
g Parks And Amenities Management	4,605	(1,200)	3,405	330	3,735	3,735	0	1,141	1,154	13
h Climate Change	127	0	127	35	162	162	0	54	58	4
i Resort Services Pier and Foreshore and Southend Marine Activity Centre	2,235	(1,310)	925	606	1,531	1,531	0	237	242	5
j Sports Development	190	(61)	129	0	129	129	0	43	(14)	(57)
k Sport and Leisure Facilities	847	0	847	0	847	847	0	283	287	4
l Southend Theatres	664	(16)	648	0	648	648	0	264	261	(3)
m Support to Mayor	199	0	199	0	199	199	0	73	70	(3)
n Town Centre	316	(47)	269	0	269	269	0	122	119	(3)
o Tourism	375	(10)	365	0	365	365	0	123	146	23
<b>Total Net Budget for Portfolio</b>	<b>18,398</b>	<b>(5,674)</b>	<b>12,724</b>	<b>988</b>	<b>13,712</b>	<b>13,712</b>	<b>0</b>	<b>4,500</b>	<b>4,470</b>	<b>(30)</b>

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

35

0

953

**988**

**General Fund Forecast 2014/15  
at 31 July 2014 - Period 4  
Enterprise, Tourism & Economic Development  
Portfolio Holder - Cllr G Longley**

Forecast Outturn Variance	Year to date Variance
a.	
b.	
c.	Grants yet to be allocated.
d.	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l.	
m.	
n.	
o.	

**General Fund Forecast 2014/15  
at 31 July 2014 - Period 4  
Community Development  
Portfolio Holder - Cllr I Gilbert**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Closed Circuit Television	467	(18)	449	0	449	549	100	147	175	28
b Cemeteries and Crematorium	1,339	(1,833)	(494)	16	(478)	(478)	0	(100)	(145)	(45)
c Community Safety	417	(50)	367	19	386	310	(76)	148	119	(29)
d Customer Services Centre	1,985	(2,068)	(83)	(22)	(105)	(105)	0	(16)	(59)	(43)
e Council Tax Benefit	0	0	0	0	0	0	0	0	(24)	(24)
f Drug and Alcohol Action Team	2,747	(2,555)	192	0	192	192	0	(363)	(490)	(127)
g Dial A Ride	68	(2)	66	1	67	67	0	22	(1)	(23)
Housing Benefit and Council Tax Benefit Admin	3,091	(1,997)	1,094	5	1,099	1,139	40	(85)	(2)	83
i Rent Benefit Payments	99,128	(99,050)	78	0	78	78	0	(3,099)	(3,076)	23
j Public Health	5,475	(5,427)	48	1	49	49	0	18	(2)	(20)
k Partnership Team	319	0	319	4	323	323	0	108	79	(29)
l Registration of Births Deaths and Marria	423	(322)	101	4	105	105	0	33	12	(21)
m Support To Voluntary Sector	908	0	908	0	908	908	0	260	254	(6)
n Young Persons Drug and Alcohol Team	301	(255)	46	(12)	34	34	0	32	31	(1)
<b>Total Net Budget for Portfolio</b>	<b>116,668</b>	<b>(113,577)</b>	<b>3,091</b>	<b>16</b>	<b>3,107</b>	<b>3,171</b>	<b>64</b>	<b>(2,895)</b>	<b>(3,129)</b>	<b>(234)</b>

**Virements**

**£000**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

0  
0  
16  
16

**General Fund Forecast 2014/15  
at 31 July 2014 - Period 4  
Community Development  
Portfolio Holder - Cllr I Gilbert**

Forecast Outturn Variance	Year to Date Variance
a. Savings not being realised for CCTV, compensatory savings in Community Safety.	Savings not being realised for CCTV, compensatory savings in Community Safety.
b.	Crematorium income is higher than budget and is partially offset by Cemetery income which is lower than anticipated. Employee costs are currently exceeding the budget as the restructure was not finalised by the start of the financial year
c. Budget identified to offset against CCTV shortfall	Budget identified to offset against CCTV shortfall
d.	Staffing and Supplies & Services costs are currently underspent against the profiled budget
e.	Underspend on Council Tax Benefit is offsetting an overspend on Housing Benefit
f.	
g.	Dial A Ride income currently exceeding budget however further investigation is required to analyse income and expenditure across the whole of Central Transport
h. Staffing costs are exceeding budget	Overspend on employee budgets due to overtime and agency costs
i.	Overspend on housing benefit is offset by an underspend of Council Tax Benefit
j.	
k.	Grant income not yet spent
l.	Income exceeding profiled budget
m.	
n.	

**General Fund Forecast 2014/15  
at 30 June 2014 - Period 3  
Public Protection, Waste & Transport  
Portfolio Holder - Cllr M Terry**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Bridges and Structural Engineering	77	0	77	0	77	77	0	19	16	(3)
b Concessionary Fares	3,485	0	3,485	0	3,485	3,485	0	869	865	(4)
c Decriminalised Parking	1,968	(1,668)	300	0	300	300	0	74	128	54
Enterprise Tourism and Environment	1,938	(1,992)	(54)	(1)	(55)	(55)	0	(13)	(22)	(9)
d Central Pool										
e Flood and Sea Defence	1,121	(63)	1,058	0	1,058	1,058	0	264	176	(88)
f Highways Maintenance	10,107	(2,192)	7,915	80	7,995	7,995	0	1,883	1,615	(268)
g Car Parking Management	1,455	(5,302)	(3,847)	6	(3,841)	(3,841)	0	(687)	(702)	(15)
h Passenger Transport	380	(80)	300	20	320	320	0	118	121	3
i Public Conveniences	588	0	588	0	588	605	17	184	186	2
j Road Safety and School Crossing	491	(60)	431	0	431	431	0	108	100	(8)
k Regional And Local Town Plan	929	(563)	366	0	366	366	0	92	101	9
l Transport Management	154	(150)	4	3	7	7	0	2	(3)	(5)
m Traffic and Parking Management	480	(5)	475	0	475	475	0	134	184	50
n Waste Collection	4,652	(500)	4,152	0	4,152	4,152	0	660	670	10
o Waste Disposal	3,994	0	3,994	0	3,994	3,994	0	996	995	(1)
p Environmental Care	860	(4)	856	0	856	856	0	214	216	2
q Civic Amenity Sites	649	(19)	630	0	630	630	0	172	182	10
r Waste Management	585	0	585	160	745	795	50	186	204	18
s Cleansing	2,357	(7)	2,350	0	2,350	2,350	0	618	638	20
t Vehicle Fleet	791	(772)	19	1	20	20	0	22	11	(11)
<b>Total Net Budget for Portfolio</b>	<b>37,061</b>	<b>(13,377)</b>	<b>23,684</b>	<b>269</b>	<b>23,953</b>	<b>24,020</b>	<b>67</b>	<b>5,915</b>	<b>5,681</b>	<b>(234)</b>

**General Fund Forecast 2014/15  
at 31 July 2014 - Period 4  
Public Protection, Waste & Transport  
Portfolio Holder - Cllr M Terry**

<b>Virements</b>	<b>£000</b>
Transfer from earmarked reserves	240
Allocation from Contingency	0
In year virements	29
	<b>269</b>

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a.	
b.	
c.	
d.	
e.	Contract expenditure yet to be incurred.
f.	Severe Weather Recovery Scheme funding.
g.	
h.	
i. Pressure from Repairs and Maintenance	
j.	
k.	
l.	
m.	
n.	
o.	
p.	



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q.

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r. Full Year Savings will not be achieved relating to the Waste Contracts Team Restructure

Savings are not yet being achieved relating to the Waste Contracts Team Restructure

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s.

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t.

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u.

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v.

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**General Fund Forecast 2014/15  
at 31 July 2014 - Period 4  
Regulatory Services  
Portfolio Holder - Cllr M Assenheim**

Service	Gross Expend £000	Gross Income £000	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Building Control	569	(362)	207	0	207	207	0	52	37	(15)
b Development Control	993	(455)	538	0	538	538	0	166	23	(143)
c Regulatory Business	837	(10)	827	0	827	827	0	279	288	9
d Regulatory Licensing	511	(425)	86	0	86	117	31	(115)	(142)	(27)
e Regulatory Management	1,225	(1,279)	(54)	1	(53)	(53)	0	(17)	(49)	(32)
f Regulatory Protection	457	(69)	388	0	388	399	11	98	100	2
g Strategic Planning	429	0	429	0	429	429	0	143	175	32
<b>Total Net Budget for Portfolio</b>	<b>5,021</b>	<b>(2,600)</b>	<b>2,421</b>	<b>1</b>	<b>2,422</b>	<b>2,464</b>	<b>42</b>	<b>606</b>	<b>432</b>	<b>(174)</b>

**Virements**

Transfer from earmarked reserves  
Allocation from Contingency  
In year virements

**£000**

0  
0  
1

1

**Forecast Outturn Variance**

**Year to date Variance**

- a.
- b. Planning income currently exceeding the budget.
- c.
- d. Full Year Savings are unlikely to be achieved regarding contractor costs
- e.

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f. Full Year Savings are unlikely to be achieved regarding contractor costs

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g.

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**Housing Revenue Account Forecast 2014/15**  
**at 31 July 2014 - Period 4**  
**Portfolio Holder - Cllr D Norman**

Description	Original Budget £000	Virement £000	Latest Budget £000	Expected Outturn £000	Forecast Variance £000	Budget to Date £000	Spend to Date £000	To Date Variance £000
a Employees	288	0	288	288	0	96	97	1
b Premises (Excluding Repairs)	646	0	646	646	0	0	0	0
c Repairs	5,307	0	5,307	5,307	0	2,041	2,042	0
d Supplies & Services	65	0	65	65	0	22	11	(11)
e Negative Subsidy Liability	0	0	0	0	0	0	0	0
f Management Fee	9,217	0	9,217	9,217	0	3,545	3,545	0
g Management Fee - one off costs	0	0	0	0	0	0	0	0
h MATS	933	0	933	933	0	311	311	0
i Provision for Bad Debts	350	0	350	350	0	0	0	0
j Capital Financing Charges	10,818	0	10,818	10,818	0	2,489	2,489	0
<b>Expenditure</b>	<b>27,624</b>	<b>0</b>	<b>27,624</b>	<b>27,624</b>	<b>0</b>	<b>8,503</b>	<b>8,494</b>	<b>(9)</b>
k Government Grants	0	0	0	0	0	0	0	0
l Fees & Charges	(3,911)	0	(3,911)	(3,941)	(30)	(1,285)	(1,367)	(82)
m Rents	(25,635)	0	(25,635)	(25,735)	(100)	(8,412)	(8,576)	(164)
n Other	(227)	0	(227)	(227)	0	(209)	(191)	18
o Contribution from General Fund for wider Community	(80)	0	(80)	(80)	0	(80)	(80)	0
p Interest	(90)	0	(90)	(90)	0	(30)	(30)	0
q Recharges	(570)	0	(570)	(570)	0	(190)	(30)	160
<b>Income</b>	<b>(30,513)</b>	<b>0</b>	<b>(30,513)</b>	<b>(30,643)</b>	<b>(130)</b>	<b>(10,206)</b>	<b>(10,274)</b>	<b>(68)</b>
r Appropriation to Earmarked reserves	3,151	0	3,151	3,281	130	0	0	0
s Statutory Mitigation on Capital Financing	(262)	0	(262)	(262)	0	(87)	(87)	0
<b>Net Expenditure / (Income)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(1,790)</b>	<b>(1,867)</b>	<b>(77)</b>
<b>Use of Reserves</b>								
Balance as at 1 April 2012	3,502	0	3,502	3,502	0			
Use in Year	0	0	0	0	0			
<b>Balance as at 31 March 2012</b>	<b>3,502</b>	<b>0</b>	<b>3,502</b>	<b>3,502</b>	<b>0</b>			

**Housing Revenue Account Forecast 2014/15  
at 31 July 2014 - Period 4  
Portfolio Holder - Cllr D Norman**

<b>Forecast Outturn Variance</b>	<b>Year to Date Variance</b>
a.	
b.	
c.	
d.	
e.	
f.	
g.	
h.	
i.	
j.	
k.	
l. Higher than expected service charges income because of a lower number of void properties than estimated in the budget.	Higher than expected service charges income because of a lower number of void properties than estimated in the budget.
m. Higher than expected rental income because of a lower number of void properties than estimated in the budget.	Higher than expected rental income because of a lower number of void properties than estimated in the budget.
n.	
o.	
p.	
q.	
r.	
s.	





**Capital Programme Budget  
Monitoring 2014/15**

**Period 4**

**as at 31<sup>st</sup> July 2014**

**Departmental Summary**

## Capital Programme Monitoring Report – July 2014

### 1. Overall Budget Performance

The revised Capital budget for the 2014/15 financial year is £53.673million. This includes all changes approved by Cabinet at its meeting on 1<sup>st</sup> July 2014. Actual capital spend at 31<sup>st</sup> July is £5.544million representing 10% of the revised budget. This is shown in Appendix 1. (Outstanding creditors totalling £1.829million have been removed from this figure).

The expenditure to date has been projected to year end and the outturn position is forecast to reflect the Project Manager's realistic expectation. This is broken down by Department as follows:

Department	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Expected Variance to Revised Budget 2014/15 £'000	Previous Expected Variance to Revised Budget 2014/15 £'000
Corporate Services	9,710	1,764	9,568	(142)	(157)
People	14,126	1,866	13,656	(470)	(470)
Place	20,577	1,493	20,222	(355)	(215)
Housing Revenue Account (HRA)	9,260	421	9,260	-	-
<b>Total</b>	<b>53,673</b>	<b>5,544</b>	<b>52,706</b>	<b>(967)</b>	<b>(842)</b>

The capital programme is expected to be financed as follows:

Department	External Funding			Total Budget £'000
	Council Budget £'000	Grant Budget £'000	Developer & Other Contributions £'000	
Corporate Services	9,578	98	34	<b>9,710</b>
People	1,240	12,886	-	<b>14,126</b>
Place	9,896	8,953	1,728	<b>20,577</b>
Housing Revenue Account (HRA)	9,063	-	197	<b>9,260</b>
<b>Total</b>	<b>29,777</b>	<b>21,937</b>	<b>1,959</b>	<b>53,673</b>

The funding mix for the total programme could change depending on how much grant and external contributions are received by the Council by the end of the year.



The grants and external contributions position to 31<sup>st</sup> July is as follows:

Department	Grant Budget £'000	Developer & Other Contributions Budget £'000	Total external funding budget £'000	External funding received £'000	External funding outstanding £'000
Corporate Services	98	34	132	-	132
People	12,886	-	12,886	3,617	9,269
Place	8,953	1,728	10,681	3,462	7,219
Housing Revenue Account (HRA)	-	197	197	76	121
<b>Total</b>	<b>21,937</b>	<b>1,959</b>	<b>23,896</b>	<b>7,155</b>	<b>16,741</b>

## 2. Department Budget Performance

### Department for Corporate Services

The revised capital budget for the Department for Corporate Services is £9.710million. The budget is distributed across various scheme areas as follows:

Department for Corporate Services	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Forecast Variance to Year End 2014/15 £'000	Previous Forecast Variance to Year End 2014/15 £'000
Accommodation Strategy - Main	3,480	825	3,495	15	-
Accommodation strategy - CCTV	87	13	87	-	-
Civic Centre – Server Room	209	63	209	-	-
Asset Management (Property)	1,697	207	1,555	(142)	(157)
Cemeteries & Crematorium	1,728	-	1,728	-	-
ICT Programme	2,154	656	2,139	(15)	-
<b>Subtotal</b>	<b>9,355</b>	<b>1,764</b>	<b>9,213</b>	<b>(142)</b>	<b>(157)</b>
Priority Works (see table)	355	-	355	-	-
<b>Total</b>	<b>9,710</b>	<b>1,764</b>	<b>9,568</b>	<b>(142)</b>	<b>(157)</b>

Priority Works	£'000
Budget available	1,000
Less budget allocated to agreed schemes	645
Remaining budget	355

Actual spend at 31<sup>st</sup> July stands at £1.764million. This represents 18% of the total available budget.

#### Accommodation Strategy - Main

The New Ways of Working programme is a major scheme within the Department for Corporate Services. Works to the ground floor and public wing are progressing well. The Registrars and Customer Contact Centre have been temporarily relocated to Margaret Thatcher House with no adverse reaction from customers. The project remains on budget.

A virement will be included in the November Cabinet report to transfer £15k from the Audio System and Webcasting scheme within ICT to the Accommodation Strategy to cover the costs of some power sockets in the Council Chamber.

### **Accommodation Strategy – CCTV**

The Civic Centre CCTV system is being installed as part of the main works to the Civic Centre.

### **Civic Centre – Server Room**

Work to the server room is now complete. The infrastructure wiring is now starting with server migration following on.

### **Asset Management (Property)**

The works on Allan Cole House were completed in early June and the tender returns for 2 Crowborough Road were received around the same time. There have been some challenges on the tender return prices and value engineering is now underway to reduce costs.

The Seaways documentation to discharge the EEDA agreement is currently being finalised. The budget of £157k will not be required until the land is drawn down at Seaways which is not expected to be until 2015/16 therefore a carry forward request for the full budget will be required in the November Cabinet report.

£15k external funding will be added to the programme in the November Cabinet report for the Seaways Development Enabling Works scheme which will cover the existing £15k forecast overspend. Initial design works have now taken place for this scheme and a planning application is required before any works can begin.

### **Cemeteries and Crematorium**

The purchase of the land for the new burial ground has not taken place as there is a delay with the lawyers finalising the purchase. This is expected to be resolved during 2014/15 but there is no timescale for this at present.

### **ICT**

The planning phase for the upgrade of Agresso to the latest version has started. The new test and development servers are now in place with the software for the Milestone 4 upgrade downloaded. The next phase is to agree the full additional functionality requirements and prepare the build document.

The tender responses have been received for the Libraries wireless project and the chosen supplier is APC Solutions Ltd. The project will commence in the coming months.

### **Priority Works**

The Priority works provision budget currently has £355k remaining unallocated.

### **Summary**

A carry forward request of £157k will be included in the November Cabinet report for the scheme to discharge the EEDA agreement.

External funding totalling £15k will be added to the programme at November Cabinet on the Seaways Development Enabling Works Scheme.

A virement for £15k is required from the Audio System and Webcasting scheme in ICT to the Accommodation Strategy.

## Department for People

The revised Department for People budget totals £14.126million.

Department for People	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Expected Variance to Year End 2014/15 £'000	Previous Expected Variance to Year End 2014/15 £'000
Adult Social Care	747	6	747	-	-
General Fund Housing	1,428	304	958	(470)	(470)
Building Schools for the Future	27	-	27	-	-
Children & Learning Other	1,064	326	1,064	-	-
Condition Schemes	1,472	42	1,472	-	-
Devolved Formula Capital	338	331	338	-	-
Primary School Places	9,050	857	9,050	-	-
<b>Total</b>	<b>14,126</b>	<b>1,866</b>	<b>13,656</b>	<b>(470)</b>	<b>(470)</b>

Actual spend at 31<sup>st</sup> July stands at £1.866million. This represents 13% of the total available budget.

### Adult Social Care

The Adult Social Care budget consists of the Community Capacity grant and Mental Health Funding Stream. The Community Capacity grant will be spent on major adaptations that will enable vulnerable individuals to remain in their own homes and to assist in avoiding delayed discharges from hospital. The Mental Health budget will be used to fund a contribution to MIND for the works/adaptation of the Jubilee Centre. This will be used as a Mental Health resource centre helping people with Mental Health needs increase their independence and offer advice and support as well as assistance with aspects of daily living.

### General Fund Housing

Enforcement action against a number of rogue landlords is planned on the Empty Dwellings Management Works in Default scheme along with enforcement action on two properties in Southend on the other Empty Dwellings Management scheme.

On the Private Sector Renewal scheme there is currently a backlog of over 30 cases however officers are gradually working to clear them. Because of the delay, an estimated £470k will be included as a carry forward request in the November Cabinet report.

### Building schools for the Future

The project to rebuild Belfairs is now fully completed. However as the school is now an academy, contract guarantees are to be novated from Southend Borough Council to Belfairs Academy. The small remaining budget of £27k for 2014/15 is to cover the legal costs this work will incur.

## **Children & Learning Other Schemes**

The Disabled Children's Facilities works are due to start this year and continue for the next four years, with the 2014/15 budget set at £350k. The Short Breaks for Disabled Children budget of £68k will also be allocated over the next term.

The Department for Education scheme to give all infant age pupils a free lunch is underway and the capital allocation of £389k has been allocated to schools following a bidding round. This method was agreed by the schools themselves and ensures that each school can meet their individual needs.

There are still issues over the windows and heating at Hinguar Primary School's new building and the final retention payment of £154k is being held subject to the completion of an agreed scheme of works to take place over the summer holidays.

The purchasing of the six properties between the two Sacred Heart Primary school sites is on-going. Five are now owned by Southend Borough Council and the Diocese and the purchase of the remaining property is almost complete. A soft strip out of the empty properties is underway to recycle where possible.

Retentions of £118k are also being held for works completed in 2013/14 at Temple Sutton Children's Centre, Hamstel Infant School, Lancaster Special school, Prince Avenue school and Kingsdown Special school. These will be paid once the defects periods are completed.

## **Condition Schemes**

The budget of £1,472k has been allocated to address larger condition items in schools where the cost is over the schools capabilities to fund. Of this amount, £435k relates to projects started in 2013/14. Most of these works will be undertaken over the summer holidays to minimise disruption to the schools. Retentions of £58k are also being held for works completed in 2013/14 at seven primary schools.

## **Devolved Formula Capital**

This is an annual devolution of dedicated capital grant to schools distributed in two payments to all maintained schools. The grant for 2014/15 is £338k.

## **Primary School Places**

Capital extensions, both permanent and temporary are on-going to supply primary places to meet significant increased demands. In 2014/15, spend of £9.05m is currently programmed. This covers large, multi-year projects at St Helen's Catholic Primary, Sacred Heart Catholic Primary, Hamstel Infants and the Federation of Greenways schools where the main works are expected to start at the end of July. There are also single year projects for Darlinghurst, Bournemouth Park, Porters Grange and St Mary's Primary schools with similar timelines

## **Summary**

A carry forward request at November Cabinet will be required for Private Sector Renewal for £470k.

## Department for Place

The revised capital budget for the Department for Place is £20.577million. This includes all changes approved at July Cabinet. The budget is distributed across various scheme areas as follows:

Department for Place	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Latest Expected Variance to Year End 2014/15 £'000	Previous Expected Variance to Year End 2014/15 £'000
Culture	3,441	718	3,441	-	-
Enterprise, Tourism & Regeneration	2,269	3	2,269	-	-
Coastal Defence	704	31	704	-	-
Highways and Infrastructure	1,396	25	1,396	-	-
Parking Management	449	20	309	(140)	-
Section 38 & 106 Agreements	1,601	26	1,386	(215)	(215)
Local Transport Plan	3,282	279	3,282	-	-
Local Sustainable Transport Fund	510	27	510	-	-
Better Bus	17	144	17	-	-
Bike Friendly Cities	260	1	260	-	-
Transport	4,716	215	4,716	-	-
Waste	350	4	350	-	-
Energy Saving Projects	1,582	-	1,582	-	-
<b>Total</b>	<b>20,577</b>	<b>1,493</b>	<b>20,362</b>	<b>(355)</b>	<b>(215)</b>

Actual spend at 31<sup>st</sup> July stands at £1.493million. This represents 7% of the total available budget.

### Culture

Various schemes were unable to proceed during 2013/14 due to bad weather. The Belfairs golf course drainage and Chalkwell Park drainage schemes have now been completed with the hard surface path improvements and Southchurch Park lake works to complete before year end.

The schemes for the energy improvements in culture assets have been agreed with the Councils energy consultant and half of them are now complete. The remaining schemes will be complete by year end and include works to the former Library, Central Museum, Southend Tennis and Leisure Centre, Cliffs Pavilion and Priory works yard. An annual saving of £35k is expected as a result of these works.

The building works for the relocation of Beecroft Gallery into the old Central Library building are now complete and the Gallery opened on 9<sup>th</sup> August.

### **Enterprise, Tourism & Regeneration**

The Regeneration projects include all the work currently taking place on Southend Pier as well as the new scheme for the Coastal Communities Fund and the City Deal Incubation Centre.

The Pier projects include structural repairs which have now been sent out to tender and a contractor is to be appointed in September.

The scheme for the Incubation Centre is currently awaiting planning approval to undertake the works required to refurbish the top floors of the Central Library for use as a Business Incubation Centre. The works are due to be completed by January 2015.

### **Coastal Defence**

The Shoebury Flood Defences scheme has been put on hold pending a cabinet decision on a way forward. The Environment Agency has been informed of the suspension of the scheme until further notice.

The retention payments on the Western Esplanade Cliffs Stabilisation have now been released. There are still some landscaping works to be carried out on this scheme.

### **Highways and Infrastructure**

A work programme jointly funded by Southend Borough Council and LTP funding has been agreed by the Cabinet at its July meeting, focussing on improving our road network. Contractual arrangements are now in place for phase one of carriageway and footway maintenance programme which is commencing in August 2014.

### **Parking Management**

A list of schemes have been developed and will now proceed following approval at July Cabinet.

The scheme to introduce additional parking spaces at Warrior Square will be starting later in the year therefore £140k of the budget will be carried forward to 2015/16 at November Cabinet.

### **Section 38 and Section 106 Schemes**

There are a variety of S38 and S106 schemes all at various stages. The bigger schemes include enhancements to the existing Shoebury Park facilities where consultation has begun and works are programmed for completion by March 2015, and funding to be spent in conjunction with LSTF on future bus service improvements with the possibility of a multi-operator smartcard to support new development in the area.

Various schemes will be continuing into 2014/15 and budgets totalling £215k will require a carry forward request at November Cabinet.

### **Local Transport Plans (LTP Schemes)**

Traffic management and road safety work programmes have been agreed and arrangements are in hand for initial designs and options assessments to enable works to commence.



## **Local Sustainable Transport Fund (LSTF)**

Works on the Queensway and Victoria Gateway Urban Realm scheme commenced in July and is jointly funded by Bike Friendly Cities.

## **Bike Friendly Cities**

This funding is being used to part fund some works on the Queensway and Victoria Gateway urban Realm scheme. The project aims to provide increased walking and cycling along Queensway and the London Road connecting the existing cycle facilities at Brighten Road and Victoria Gateway.

## **Transport**

The A127 Junction Improvement scheme supports the development of the Airport Business Park and will improve the junction capacity and access arrangements, reduce congestion and improve accessibility and safety for pedestrians and cyclists. Construction works are programmed to be completed by April 2015 to meet the grant conditions. Arup Consultants have been successful in tendering for providing design support services through the T-TEAR Framework. Utility diversion works are required for Vodaphone and negotiations are underway to divert the apparatus prior to the main construction and the BT supply for the traffic signal controller. The contractor's compound will be located within the proposed Nestuda Way Business Park with access via Nestuda Way/St Laurence Way roundabout. Project information boards will shortly be displayed at the Customer Care Centre, Tesco superstore, The Forum and on the Better Southend website.

The Southend Multi Modal Model continues to support the Joint Area Action Plan (JAAP), A127 Tesco scheme and the further A127 proposals and business case development.

The Victoria Gateway enhancement works budget will support the paving works being carried out during the Pocket Places project which has now commenced.

## **Waste**

The Commercial Waste and Recycling Site scheme is now well underway and we are now in possession of the site. Planning drawings have been prepared and have now been submitted.

The demolition of the old Waste Transfer Station building has now been completed. The tenders received for a new Waste Transfer Station have come in a lot higher than expected and therefore a review is now taking place including value engineering. Design works are currently being carried out by the Property and Regeneration Team.

## **Summary**

Carry forward requests at November Cabinet will be required for S106/S38 schemes totalling £215k and Warrior Square additional parking for £140k.

## Housing Revenue Account

The revised budget for the Housing Revenue Account capital programme for 2014/15 is £9.260million. The latest budget and spend position is as follows:

Housing Revenue Account	Revised Budget 2014/15 £'000	Actual 2014/15 £'000	Expected outturn 2014/15 £'000	Forecast Variance to Year End 2014/15 £'000	Previous Forecast Variance to Year End 2014/15 £'000
Decent Homes Programme	7,995	331	7,995	-	-
Council House Adaptations	589	57	589	-	-
Sheltered Housing Remodelling	461	32	461	-	-
New Build 159 Bournemouth Park Road	215	1	215	-	-
<b>Total</b>	<b>9,260</b>	<b>421</b>	<b>9,260</b>	<b>-</b>	<b>-</b>

The actual spend at 31<sup>st</sup> July of £0.421million represents 5% of the HRA capital budget.

### Decent Homes Programme

The bathrooms, kitchens and rewiring contracts are due to start shortly. Other decent homes projects are in the process of being re-tendered following completion last year. Works on those projects are planned to begin later in the year.

### Council House Adaptions

This budget relates to minor and major adaptations in council dwellings. Spend depends on the demand for these adaptations and works are currently in progress for 2014/15.

### Sheltered Housing Remodelling

The works to modernise the lift at Nestuda House have now been completed. The planned modernisation works for the lift at Trevett House is on hold pending Building Control approval.

### New Build 159 Bournemouth Park Road

This relates to a new build identified in an area to the rear of 159 Bournemouth Park Road.

Summary of Capital Expenditure at 31st July 2014

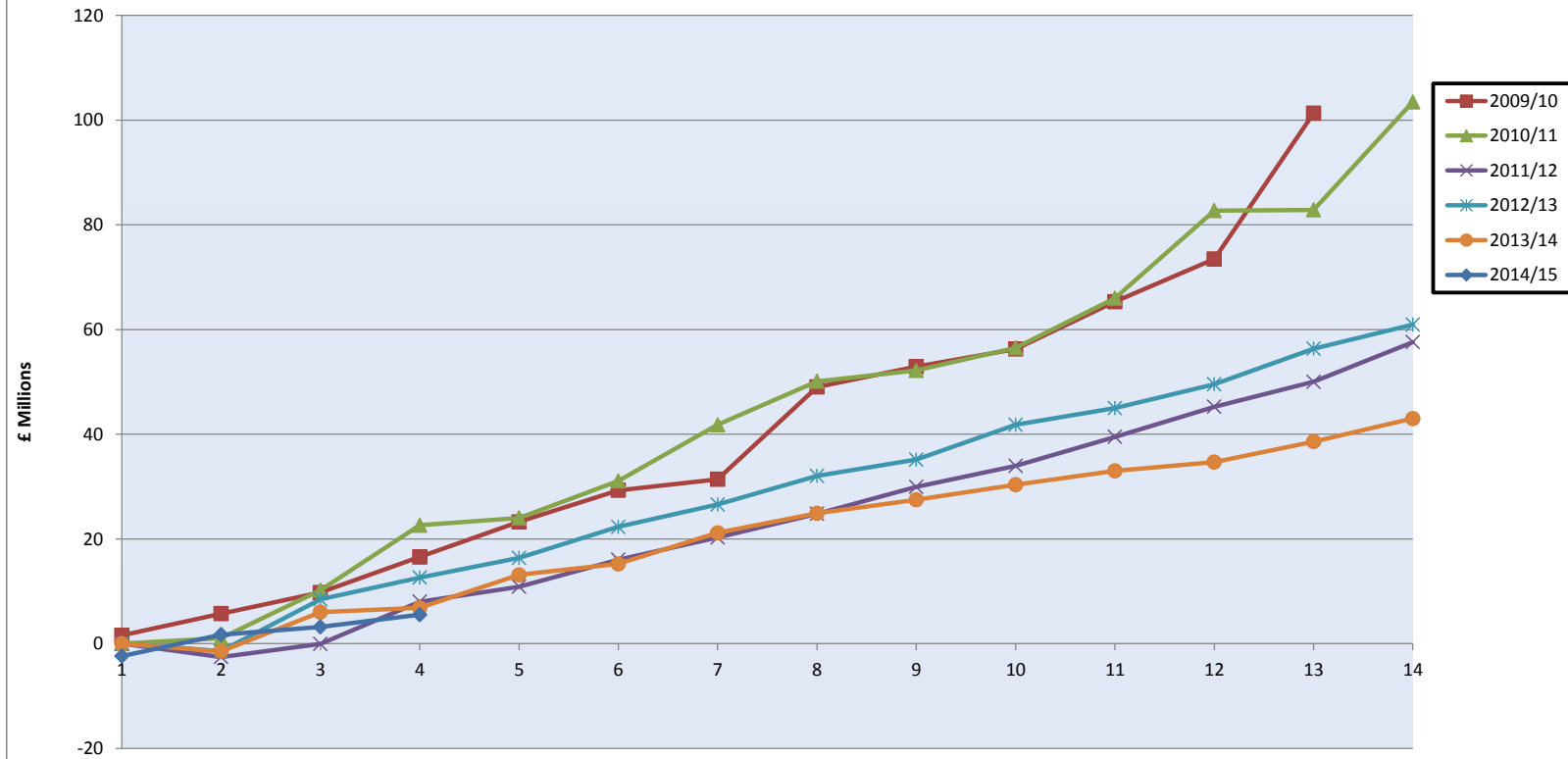
Appendix 1

	Original Budget 2014/15 £000	Revisions £000	Revised Budget 2014/15 £000	Actual 2014/15 £000	Forecast outturn 2014/15 £000	Forecast Variance to Year End 2014/15 £000	% Variance
Corporate Services	11,145	(1,435)	9,710	1,764	9,568	(142)	18%
People	15,915	(1,789)	14,126	1,866	13,656	(470)	13%
Place	23,277	(2,700)	20,577	1,493	20,222	(355)	7%
Housing Revenue Account	8,793	467	9,260	421	9,260	-	5%
	<u>59,130</u>	<u>(5,457)</u>	<u>53,673</u>	<u>5,544</u>	<u>52,706</u>	<u>(967)</u>	<u>10%</u>
<b>Council Approved Original Budget - February 2014</b>	<b>59,130</b>						
Corporate Services amendments	(50)						
People amendments	(12)						
Place amendments	1,263						
Carry Forward requests	4,256						
Accelerated Delivery requests	(1,510)						
Budget re-profiles	(10,780)						
New external funding	1,376						
<b>Council Approved Revised Budget - July 2014</b>	<b><u>53,673</u></b>						

Actual compared to Revised Budget spent is £5.544M or 10%

Appendix 2

**Capital programme Delivery**  
**Cummulative Capital Expenditure 2009/10 to 2014/15**



Year	Outturn £m	Outturn %
2009/10	101.3	82.2
2010/11	103.5	97.5
2011/12	57.6	97.3
2012/13	61.0	97.9
2013/14	43.3	93.8